APPENDIX H

Full Council October 2026 - Town Clerk RAG report

Introduction

As Cllrs can see, there is a new format for the Town Clerk reports and these now take the form of a RAG [Red, Amber Green] report that shows the motions passed by Full Council and the progress of the work to be undertaken as a result of the motion in each case.

I am sure that many Cllrs will be familiar with RAG reports, but in the context of this report:

Green = Complete

Amber = Progressing, no major issues

Red = Delayed and/or significant issues.

In this first report, I have tried to be as comprehensive as possible, and so, show all of the following:

Full Council Motions passed before the 1st of April 2026 where there was outstanding work on that date and

Full Council Motions passed since 1st of April 2026.

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Item	RAG Rating	Commentary
1 Pebsham Inclusive Play Area.	GREEN	New playground was opened by the Deputy Mayor on the 16th of October
2 Investigate installation of MUGA in Pebsham.	AMBER	Conversations have taken place with partner organisations to see what may be in the pipeline. It has also been confirmed that the Gateway development includes sports pitches, but not a MUGA.
3 Toilets: Licenses agreed and Lease agreed for Channel View East.	AMBER	Licenses were agreed. The RFO is in discussions with RDC so that a final version of the Channel View East lease can come to Council.
4 Investigate the benefit of having lead Cllrs.	RED	This is an agenda item for the November meeting of the Strategy Group to make recommendations to Full Council.
5 Begin discussions of collaborative projects with Bexhill Neighbourhood Board.	GREEN	Town Council has agreed in principle to maintain the Fountain if restored. There has also been regular liaison with BNB on a number of other project areas including: Monthly meetings between BNB and Town Clerk. Attendance of Town Clerk at BNB Board Meetings.
6 Enter into a rental agreement for no longer than 3 years either full move or overflow space.	GREEN	44 St Leonard's Road has been secured on a 3 year lease and is now a base for the Operations Team.
7 Review security arrangements for public meetings which do not incur costs.	GREEN	New arrangements in place at the venue for Town Council meetings.
8 School Crossing patrols and pedestrian crossings St Peter and St Paul Primary School; Little Common.	AMBER	I have been working with the ESCC ward Cllr, Cllr El Huseyin, and St Peter and St Paul Primary School on this, and ESCC have now agreed to investigate whether there can be a new pedestrian crossing near the school.

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		The advice from ESCC about a school crossing officer has been passed to Little Common school.
9 To explore taking on the responsibility for and maintenance of the proposed new water feature.	**GREEN**	The Town Council has resolved to do this if the Fountain is restored.
10 To defer long-term decision making to the Strategy Cttee.	**AMBER**	The Strategy Cttee have met and are now meeting bi-monthly to work on a new Vision. ESALC will be working with Cllrs on a new Plan.
11 To look at other Parish and Town Councils and see what they have done to solve the issue of school crossing patrols.	**GREEN**	A report on what was found out is on the agenda for this meeting.
12 To seek further clarification from the Planning dept and East Sussex Highways on the feasibility of installing grass rubber matting and find the cost of hiring an independent contractor to install rubber grass matting.	**AMBER**	The Operations Team are seeking the necessary advice from National Highways, RDC, and ESCC on this matter.
13 To investigate the viability and cost of installing modular self-cleaning toilets in Bexhill.	**AMBER**	Have met with an expert organisation who works in this field to obtain some informal guidance and am liaising with the Cllr who proposed this matter.
14 It was RESOLVED to submit both suggestions with the amendment from Grate to Gate to Persimmon Homes and for the Clerk to contact Persimmon Homes regarding how to proceed with involving Ellerslie Area Road Association.	**GREEN**	The suggestions were sent to Persimmon Homes and the good news is that they are enacting many of our suggestions. We also suggested that they contact the Association.
15 More details on FOIA request reported at the April Full Council meeting.	**GREEN**	This information has been sent.
16 Mayoral budget is transferred to the mayor's charity [Sidley Cricket Club] and install a sign at St Mary's to recognise donations from the Town Council.	**AMBER**	The transfer has taken place but arrangements for the sign need to be confirmed.

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17 To investigate if having a Neighbourhood Plan would be beneficial to the Town Council.	**AMBER**	The expert consultant work is underway including 121 meetings with Cllrs and a session has been arranged for all Cllrs on the 18th of November.
18 It was RESOLVED to agree the proposal for the Domesday Project June 2026 – May 2027, with one amendment: Section 10 – delete 5-year.	**GREEN**	The amendment was made. I meet David Dennis each month to monitor progress. Work is progressing and he will present an update to the Town Council in the coming months.
19 To seek additional expert advice and report to Council [confidential matter].	**AMBER**	There is a report to Full Council at this meeting.
20 To liaise with Bexhill Indoor Bowls club to produce a more satisfactory funding application.	**AMBER**	I have met with the Club official, and they have confirmed their plans to seek funds from other sources as well as the Town Council. We expect an amended application in due course.
21 It was RESOLVED to approve Cllr Plim's motion to utilise both distribution pathways and for the Clerk to investigate selling the booklet at selected outlets within the Town.	**AMBER**	Arrangements have been made for the booklet to be sold at the museum. The Engagement and Comms Cttee are overseeing this work and they are being updated.
22 It was RESOLVED to have a Mayors Ball on 24th April 2027, subject to venues and advice from Events Manager.	**AMBER**	Preparations are in hand. The date of the Mayors Ball has been changed to the 17th April 2026.
23 Seek an additional staffing post in relation to asset transfer.	**PAUSED**	Asset transfers paused by RDC so this post is also on hold.
24 Subject to Bexhill-on-Sea TC agreeing to take on responsibility for GH Lower Car Park, the Town Council is willing to offer a lease to Bexhill Maritime.	**AMBER**	We expect more information from RDC in due course.
25 Approve the draft Heads of Terms for taking on the ownership and maintenance of the fountains area once restored.	**AMBER**	Following on from the motion passed at the August Full Council meeting, RDC are preparing the Full Lease for consideration at the November Full Council meeting.

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26 Support commemorative plaques scheme and agree to be one of the four premises featuring in the shops and premises pilot project.	**AMBER**	Awaiting Bexhill Heritage taking this forward.
27 Contact RDC Planning Officer to present to us an overview of the upcoming changes as part of NPPF.	**GREEN**	This request has been sent.
28 To receive the report on the Glyne Gap Roundabout Project and note the progress of the work undertaken.	**AMBER**	Quotes have been sought for the expert survey requested by National Highways before the planning application can be determined.
29 It was RESOLVED for Cllr Wilson be appointed as the external representative for Bexhill Cultural Network.	**GREEN**	BCN have been informed.