APPENDIX B

Bexhill-on-Sea Town Council's Website Accessibility Statement

Since it went live in June 2026, the new Bexhill-on-Sea Town Council website has carried the below updated Website Accessibility Statement:

Website Accessibility Statement

Website Accessibility Statement for Bexhill-on-Sea Town Council

This website is run by Bexhill-on-Sea Town Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- **zoom in up to 300% without the text spilling off the screen**
- **navigate most of the website using just a keyboard**
- **navigate most of the website using speech recognition software**
- **listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)**

We've also tried to make the website text as simple as possible to understand. AbilityNet has advice on making your device easier to use if you have a disability.

How accessible this website is

We know some parts of this website are not fully accessible:

- **older PDF documents may not be fully accessible to screen reader software**
- **any instances of live video streams may not have captions**
- **there's a limit to how far you can magnify the maps**

What to do if you cannot access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- **email info@bexhilltowncouncil.gov.uk**
- **call 01424 214248**
- **or use the other details on our contact page**

We'll consider your request and get back to you in 7 days.

Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, please contact us.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

APPENDIX B

Technical information about this website's accessibility

Bexhill-on-Sea Town Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance Status

This website is partially compliant with the Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances listed below.

Non compliance with the accessibility regulations

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.2 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images. When we publish new content we'll make sure our use of images meets accessibility standards.

Content that's not within the scope of the accessibility regulations

PDFs and other documents

Many of our older PDFs and Word documents do not meet accessibility standards – for example, they may not be structured so they're accessible to a screen reader, they lack a document titie, or they may contain an image that doesn't have alternative text. This does not meet WCAG 2.2 success criterion 4.1.2.

APPENDIX B

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. We plan to fix these.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

What we're doing to improve accessibility

Issues with PDFs and other documents

We are aware that some older documents are not accessible, going forward we are working to ensure all new documents comply with accessibility requirements.

If you have accessibility issues with an older document, please contact us and we will provide it in a different format.

How we tested this website

This website was last tested on 29th May 2026. The test was carried out by Zonkey Solutions Ltd.

We tested representative templates using ChromeVox screen reader, axe-core and WAVE a11y tools.

Preparation of this accessibility statement

This statement was prepared on 29th May 2026

APPENDIX B

Commentary

The content and wording of the statement was agreed between the site's developer, Zonkey Solutions Ltd., and the Town Council Staff who were tasked with overseeing the project. At time of production, Zonkey stated that: "For accessibility statements, we use a fairly standard statement that covers the essentials and highlights any known issues (typically older PDF docs)". As such, our statement is indeed typical of many found on Council websites.

As stated on the page, efforts are also being made to improve the accessibility of documents hosted on the site. This typically includes renaming historical documents to improve their searchability; tagging newly added images with Alt Text to ensure they can be understood by Screen Readers; and in the case of Policies, Application Forms etc., ensuring that any updated versions have been adjusted to meet WCAG accessibility standards. This is wide-ranging, ongoing work, and applies to a significant number of historical documents. If, in the meantime, a resident requests an accessible version of any document hosted on the site, we are both obliged and pleased to provide one.

The Town Council is now invited to approve the wording of the Accessibility Statement, ahead of a more comprehensive review – along with the Council's other policies and procedures – at the next Annual Town Meeting in Spring 2027.