

Agenda Item: 6b

APPENDIX: C

Report to: Finance & Audit Committee

Date: 14th October 2026

Subject: Quarterly Budget Variances

Summary: The Committee is asked to review and note the second quarter Budget Variances with Actuals Spent/Received.

1. Background and objective

- 1.1 The Finance & Audit Committee is responsible for understanding the use of monetary resources provided for council related purposes.

2. Purpose of the report

- 2.1 The purpose of this report is to show the current month's actuals spend/income and compare to the budget that was set at the beginning of the financial year.

3. Detailed Income and Expenditure Report

- 3.1 The information in the columns is as follows.

Actual Current Month – Total amounts spent in month being reported (i.e. September 2026)

Actual Year To Date – The total spent year to date 2026-2027

Current Annual Bud – The Budget agreed for 2026-2027

Variance Annual – the amount of actual expenditure/income against current budgeted expenditure/income, for expenditure nominal codes with a (negative) figure means it's spent more than the agreed budget.

Committed Expenditure – not used by the council

Funds Available – this is the amount remaining to spend or receive for the financial year (until 31.3.2027).

% Spent – the percentage of the total budget spent or received so far, this financial year.

Transfer to/from EMR – This is the amount of funds transfer to/from an Earmarked Reserve to contra the expenditure. Bear in mind that this figure is not deducted from actual year to date expenditure, so does not reduce the % spent.

The report shows on the bottom page 5, the councils overall position. This shows that 98.3% of budgeted income has been received so far, and 35.9% of budgeted expenditure has been incurred so far, as at 30.09.2026 (end of Qtr. 2).

Please note that some of these variances will be discussed as part of the virement report on this agenda.

4. Budget Variances

4.1 Variance analysis for the year to 30.9.2026

100 Central Support

Precept – 100% of Budget – 1st payment of precept received in April 2026 and 2nd payment of precept received in August 2026.

Bank Interest – 104.3% - Higher than budget due to CCLA interest being received, and 95 Day notice account.

Staff Mileage and Event Costs – 94.7% - Permit T Clerk. To be reviewed as part of the virement report.

110 Premises Costs

PAT/Fire Extinguisher – 56.5% - Annual tests completed and paid for the year.

Meeting Room Hire – 54% - Full years hire paid in June 2026.

Security, Caretaking, Cleaning – 68.8% Rubbish collection requirements. To be reviewed as part of the virement report.

Insurance – Premise – 92.9% - Full premium for 26-27 paid in month 1. Additional premium for assets purchased year to date.

115 Premises – 44 St Leonards

Rent & Rates and Furniture – To be reviewed as part of the virement report.

120 Computers & Equipment

ITC Hardware & Software – 75.3% - Licenses for the accounts and allotment software for 26-27 paid in month 1, Dropbox Business Licence costs, online mapping license and Laptop for the Town Clerk and Operations manager. To be reviewed as part of the virement report.

140 Other Costs

External Audit Fees – 120.0% - Fee higher than budgeted. Fee in full as External audit now complete.

Legal & Professional Fees – 103.5% - £1,160 from EMR for Legal Compensation. HR year fee paid in full. DBS checks for new staff, legal fees for various ongoing projects. To be reviewed as part of the virement report.

Subscriptions – 105.9% ESALC & NALC Subscriptions paid in Qtr. 1, Deputy Town Clerk and Town Clerk SLCC membership.

141 CCTV

CCTV Chromavision – 97.2% - Annual charge for Maintenance and Sim for 26-27 paid in Qtr. 1.

200 – Engagement and Communications

Print/Publications/Advertising – 101.2% - Yearly fee for Bexhill News paid in full (£3,517.50), the rest of the advertising, printing is done in house by the Communications and the events team. 2 x Photocopier costs included in this budget, to be adjusted using the virement report.

Events – 773% -£2,500 from EMR to Festival of Music (Full Council Meeting 9th April 2025 (minute Ref 00717), £5,000 from EMR to Bexhill Carnival (Year 3 of 3).

202 – Events

18 Hours Contribution – 100% - Donation paid in full.

Bexhill Day – 64.4% - Event completed.

ATM/Town Meeting – 49.7% - This event is now complete no further costs. Amended from Qtr. 1, due to recording of meeting posted incorrectly.

205 Christmas Lights

Christmas Lights – Sidley – 100% - Donation paid in full

Christmas Lights – Little Common – 100% - Donation paid in full.

210 Allotments

Allotments Rent – 90.7% - All allotment rents received.

Water – 52.6% - Water company allocated wrong reading, now the account is in credit after correct reading clarified.

220 Amenities

Additional Grass Cutting – 100% - year paid in full.

Bexhill in Bloom – 100% - Donation paid in full.

Town Rangers Motor Vehicle - 81.2% – insurance for the year paid in full. To be reviewed as part of the virement report.

Town Rangers Uniforms/PPE – 91.6% - Summer and winter uniform supplied.

Future Projects – 1029.4% - Pebsham Play area equipment deposit paid and 2nd payment - fully funded from EMR £102,935.

224 Public Toilets

When the budget for the toilet sites was set out, I based it on the cleaning operations being in-house in time for April 2026. However, this was not the case, and Wettons provided the cleaning from 1st April – 7th May 2026, the cost of this expenditure totalled £10,080.36 for all sites.

As mentioned below, this first year of budgeting for the toilet sites is a try, review and adjust if necessary, using the virement process at the half year point, which is part of this FAC meeting agenda.

All insurance for the year has been allocated to each public toilet site.

Sanitary bins are now in place.

So, taking this unplanned expenditure out of the current figures. The % spent of budget as of 30.9.2026 is as follows:

Devonshire Square – 14.5%

Little Common Roundabout – 15.9%

Sidley –75% - Hand dryer replacement funded from EMR, water bill since BoSTC take over received.

East Parade – 21.4%

Little Common Recreation Ground – 62.8% - water bill since BoSTC take over received

Normans Bay 64.8% - water bill since BoSTC take over received

West Parade – 12%

Channel View East – 10%

Public toilet cost centre overall 39.3% spent. Reallocation across the sites in the virement report.

5. Recommendation

5.1 To note the Financial Position for the end of quarter one 30th September 2026.

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Central Support</u>								
1076 Precept	0	1,610,588	1,610,588	0			100.0%	
1080 Bank Interest	0	13,555	13,000	(555)			104.3%	
1120 Other income	0	0	700	700			0.0%	
1200 CIL Receipts	0	82,840	0	(82,840)			0.0%	82,840
Central Support :- Income	<u>0</u>	<u>1,706,983</u>	<u>1,624,288</u>	<u>(82,695)</u>			<u>105.1%</u>	<u>82,840</u>
4000 Staff Costs	0	180,118	400,000	219,882		219,882	45.0%	
4010 Town Rangers	0	34,554	125,000	90,446		90,446	27.6%	
4020 Toilet Cleaning Operatives	0	37,144	67,000	29,856		29,856	55.4%	
4050 Bank Charges	0	143	250	107		107	57.4%	
4060 Staff Mileage & Event Costs	0	1,421	1,500	79		79	94.7%	
4061 Subsistence	0	106	500	394		394	21.1%	
4070 Recruitment	0	142	2,000	1,858		1,858	7.1%	
4080 Training	0	1,240	6,000	4,761		4,761	20.7%	
4090 Stationary	0	390	5,000	4,610		4,610	7.8%	
Central Support :- Indirect Expenditure	<u>0</u>	<u>255,258</u>	<u>607,250</u>	<u>351,992</u>	<u>0</u>	<u>351,992</u>	<u>42.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>1,451,725</u>	<u>1,017,038</u>	<u>(434,687)</u>				
6001 less Transfer to EMR	0	82,840	0	(82,840)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>1,368,884</u>	<u>1,017,038</u>	<u>(351,846)</u>				
<u>110 Premises Costs</u>								
4110 Rent & Rates	0	18,851	51,916	33,065		33,065	36.3%	
4115 Utilities	0	2,500	8,000	5,500		5,500	31.3%	
4116 PAT/Fire Extinguisher	0	282	500	218		218	56.5%	
4160 Security, Caretaking, Cleaning	0	3,439	5,000	1,561		1,561	68.8%	
4190 Furniture	0	1,078	2,000	922		922	53.9%	
4200 Meeting Room Hire Expenditure	0	1,080	2,000	920		920	54.0%	
4411 Insurance - Premise	0	3,251	3,500	249		249	92.9%	
Premises Costs :- Indirect Expenditure	<u>0</u>	<u>30,481</u>	<u>72,916</u>	<u>42,435</u>	<u>0</u>	<u>42,435</u>	<u>41.8%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(30,481)</u>	<u>(72,916)</u>	<u>(42,435)</u>				
<u>115 Premises - 44 St Leonards</u>								
4110 Rent & Rates	0	2,425	0	(2,425)		(2,425)	0.0%	
4190 Furniture	0	276	0	(276)		(276)	0.0%	
Premises - 44 St Leonards :- Indirect Expenditure	<u>0</u>	<u>2,701</u>	<u>0</u>	<u>(2,701)</u>	<u>0</u>	<u>(2,701)</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(2,701)</u>	<u>0</u>	<u>2,701</u>				

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Computers & Equipment</u>								
4210 ITC Hardware & Software	0	7,526	10,000	2,474		2,474	75.3%	
4220 Website Set up & Maint	0	595	10,000	9,405		9,405	6.0%	
4225 Recording of meetings	0	5,399	15,000	9,601		9,601	36.0%	
Computers & Equipment :- Indirect Expenditure	<u>0</u>	<u>13,520</u>	<u>35,000</u>	<u>21,480</u>	<u>0</u>	<u>21,480</u>	<u>38.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(13,520)</u>	<u>(35,000)</u>	<u>(21,480)</u>				
<u>130 Member Representation</u>								
4080 Training	0	0	2,000	2,000		2,000	0.0%	
4310 Election Costs	0	0	16,250	16,250		16,250	0.0%	
4320 Mayor's Expenses	0	1,046	5,000	3,954		3,954	20.9%	
4330 Members' Expenses	0	62	500	438		438	12.4%	
4340 Civic Regalia	0	237	7,000	6,763		6,763	3.4%	
Member Representation :- Indirect Expenditure	<u>0</u>	<u>1,345</u>	<u>30,750</u>	<u>29,405</u>	<u>0</u>	<u>29,405</u>	<u>4.4%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,345)</u>	<u>(30,750)</u>	<u>(29,405)</u>				
<u>140 Other Costs</u>								
4420 External Audit Fees	0	2,100	1,750	(350)		(350)	120.0%	
4430 Internal Audit Fees	0	131	500	369		369	26.3%	
4440 Legal & Professional Fees	0	10,350	10,000	(350)		(350)	103.5%	1,160
4450 Subscriptions	0	5,294	5,000	(294)		(294)	105.9%	
4460 General Maintenance	0	1,000	2,500	1,500		1,500	40.0%	334
4530 Grants - Event Related	0	7,750	24,000	16,250		16,250	32.3%	
4531 Grants - Other Projects	0	2,741	18,000	15,259		15,259	15.2%	
4532 Grants - CIL Group Fund	0	35,000	0	(35,000)		(35,000)	0.0%	35,000
4710 CCTV	0	3,446	15,000	11,554		11,554	23.0%	
Other Costs :- Indirect Expenditure	<u>0</u>	<u>67,812</u>	<u>76,750</u>	<u>8,938</u>	<u>0</u>	<u>8,938</u>	<u>88.4%</u>	<u>36,494</u>
Net Expenditure	<u>0</u>	<u>(67,812)</u>	<u>(76,750)</u>	<u>(8,938)</u>				
6000 plus Transfer from EMR	0	36,494	0	(36,494)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(31,318)</u>	<u>(76,750)</u>	<u>(45,432)</u>				
<u>141 CCTV</u>								
4715 CCTV Chromavision	0	6,806	7,000	194		194	97.2%	
CCTV :- Indirect Expenditure	<u>0</u>	<u>6,806</u>	<u>7,000</u>	<u>194</u>	<u>0</u>	<u>194</u>	<u>97.2%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(6,806)</u>	<u>(7,000)</u>	<u>(194)</u>				

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Engagement & Communications</u>								
4520 Notice Boards Maintenance	0	18	0	(18)		(18)	0.0%	18
4550 Print/Publications/Advertising	0	6,073	6,000	(73)		(73)	101.2%	
4560 Events	0	7,730	1,000	(6,730)		(6,730)	773.0%	7,500
Engagement & Communications :- Indirect Expenditure	<u>0</u>	<u>13,820</u>	<u>7,000</u>	<u>(6,820)</u>	<u>0</u>	<u>(6,820)</u>	<u>197.4%</u>	<u>7,518</u>
Net Expenditure	<u>0</u>	<u>(13,820)</u>	<u>(7,000)</u>	<u>6,820</u>				
6000 plus Transfer from EMR	0	7,518	0	(7,518)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(6,302)</u>	<u>(7,000)</u>	<u>(698)</u>				
<u>202 Events</u>								
4559 18 Hours Contribution	0	3,000	3,000	0		0	100.0%	
4561 Christmas Light Switch on	0	736	5,500	4,764		4,764	13.4%	
4562 Remembrance Day	0	0	1,000	1,000		1,000	0.0%	
4563 Bexhill Day	0	1,288	2,000	712		712	64.4%	
4564 ATM/Town Meeting	0	497	1,000	503		503	49.7%	
4565 VE Day	0	0	2,000	2,000		2,000	0.0%	
4566 Wing walk/BB Memorial	0	0	500	500		500	0.0%	
4567 Bexhill Street Market	0	0	600	600		600	0.0%	
4568 Road Closures	0	0	11,000	11,000		11,000	0.0%	
Events :- Indirect Expenditure	<u>0</u>	<u>5,521</u>	<u>26,600</u>	<u>21,079</u>	<u>0</u>	<u>21,079</u>	<u>20.8%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(5,521)</u>	<u>(26,600)</u>	<u>(21,079)</u>				
<u>205 Christmas Lights</u>								
4575 Christmas Lights - Central	0	200	62,000	61,800		61,800	0.3%	
4580 Christmas Lights - L Common	0	5,000	5,000	0		0	100.0%	
4590 Christmas Lights - Sidley	0	5,000	5,000	0		0	100.0%	
Christmas Lights :- Indirect Expenditure	<u>0</u>	<u>10,200</u>	<u>72,000</u>	<u>61,800</u>	<u>0</u>	<u>61,800</u>	<u>14.2%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(10,200)</u>	<u>(72,000)</u>	<u>(61,800)</u>				
<u>210 Allotments</u>								
1110 Allotment Rent	0	1,687	1,859	172			90.7%	
Allotments :- Income	<u>0</u>	<u>1,687</u>	<u>1,859</u>	<u>172</u>			<u>90.7%</u>	<u>0</u>
4610 Water	0	1,051	2,000	949		949	52.6%	
4620 Maintenance	0	1,350	4,500	3,150		3,150	30.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>2,401</u>	<u>6,500</u>	<u>4,099</u>	<u>0</u>	<u>4,099</u>	<u>36.9%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(714)</u>	<u>(4,641)</u>	<u>(3,927)</u>				

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Amenities</u>								
4630 Additional Verge Cutting	0	41,692	41,700	8		8	100.0%	
4670 Domesday Project	0	5,817	10,000	4,183		4,183	58.2%	
4680 Bexhill in Bloom Projects	0	5,000	5,000	0		0	100.0%	
4690 Grit Bins	0	0	3,000	3,000		3,000	0.0%	
4691 Bus Shelters	0	4,645	10,000	5,355		5,355	46.4%	
4692 Town Rangers - Motor Vehicle	0	7,718	9,500	1,782		1,782	81.2%	
4693 Uniform/PPE	0	916	1,000	84		84	91.6%	
4694 Town Rangers - Tools/Equipment	0	1,654	10,000	8,346		8,346	16.5%	25
4700 Future Projects	0	102,935	10,000	(92,935)		(92,935)	1029.4%	102,935
4705 Reserves - General	0	3,723	25,000	21,277		21,277	14.9%	
4720 Future Asset Fund	0	0	25,000	25,000		25,000	0.0%	
Amenities :- Indirect Expenditure	<u>0</u>	<u>174,099</u>	<u>150,200</u>	<u>(23,899)</u>	<u>0</u>	<u>(23,899)</u>	<u>115.9%</u>	<u>102,960</u>
Net Expenditure	<u>0</u>	<u>(174,099)</u>	<u>(150,200)</u>	<u>23,899</u>				
6000 plus Transfer from EMR	0	102,960	0	(102,960)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(71,139)</u>	<u>(150,200)</u>	<u>(79,061)</u>				
<u>224 Public Toilets</u>								
4205 Devonshire Sq Toilets	0	4,771	20,000	15,229		15,229	23.9%	
4740 Little Common Roundabout	0	1,022	3,000	1,978		1,978	34.1%	
4741 Sidley	0	3,642	4,000	358		358	91.0%	279
4742 East Parade	0	1,690	2,500	810		810	67.6%	
4743 Little Common Rec Ground	0	4,030	5,000	970		970	80.6%	
4744 Normans Bay	0	2,690	2,500	(190)		(190)	107.6%	
4745 West Parade	0	1,530	2,500	970		970	61.2%	
4746 Channel View East	0	3,198	5,000	1,802		1,802	64.0%	
4747 Public toilet supplies	0	6,377	28,500	22,123		22,123	22.4%	
4748 Toilet Cleaning Vehicle	0	7,463	10,000	2,537		2,537	74.6%	
4749 Public Toilet Contingency	0	4,042	20,000	15,958		15,958	20.2%	1,340
Public Toilets :- Indirect Expenditure	<u>0</u>	<u>40,456</u>	<u>103,000</u>	<u>62,544</u>	<u>0</u>	<u>62,544</u>	<u>39.3%</u>	<u>1,619</u>
Net Expenditure	<u>0</u>	<u>(40,456)</u>	<u>(103,000)</u>	<u>(62,544)</u>				
6000 plus Transfer from EMR	0	1,619	0	(1,619)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>(38,836)</u>	<u>(103,000)</u>	<u>(64,164)</u>				
<u>230 Planning & Development</u>								
4695 Neighbourhood Plan	0	0	20,000	20,000		20,000	0.0%	
Planning & Development :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(20,000)</u>	<u>(20,000)</u>				

Detailed Income & Expenditure by Budget Heading 08/10/2026

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>240 Asset Transfer Devolution</u>								
1300 Asset Transfer Income - Devo	0	0	112,855	112,855			0.0%	
Asset Transfer Devolution :- Income	<u>0</u>	<u>0</u>	<u>112,855</u>	<u>112,855</u>			<u>0.0%</u>	<u>0</u>
4800 Devolution Asset Expend	0	0	520,436	520,436		520,436	0.0%	
4801 Devolution	0	0	3,600	3,600		3,600	0.0%	
Asset Transfer Devolution :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>524,036</u>	<u>524,036</u>	<u>0</u>	<u>524,036</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>(411,181)</u>	<u>(411,181)</u>				
Grand Totals:- Income	0	1,708,670	1,739,002	30,332			98.3%	
Expenditure	0	624,421	1,739,002	1,114,581	0	1,114,581	35.9%	
Net Income over Expenditure	<u>0</u>	<u>1,084,249</u>	<u>0</u>	<u>(1,084,249)</u>				
plus Transfer from EMR	0	148,591	0	(148,591)				
less Transfer to EMR	0	82,840	0	(82,840)				
Movement to/(from) Gen Reserve	<u>0</u>	<u>1,150,000</u>	<u>0</u>	<u>(1,150,000)</u>				