

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Engagement and Communications Committee: Cllr Carroll, Cllr Drayson, Cllr Plim, Cllr Thomas, Cllr Wilson, Cllr Winter

You are summoned to attend a meeting of the

ENGAGEMENT AND COMMUNICATIONS COMMITTEE of

BEXHILL-ON-SEA TOWN COUNCIL to be held in the

Bexhill Senior Citizen's Club, Eversley Road, Bexhill-on-Sea

on **Wednesday 7th October 2026 at 6:00pm.**

when it is proposed to transact the following business:



Adam Chugg

Town Clerk

1st October 2026

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

PLEASE TURN OFF YOUR MOBILE PHONE DURING THE MEETING AS THIS INTERFERES WITH THE RADIO MICROPHONES USED IN RECORDING THE MEETING.

AGENDA

1. TO ELECT VICE CHAIR

2. PUBLIC PARTICIPATION

In accordance with standing order 3(f) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(g), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

3. TO RECEIVE APOLOGIES FOR ABSENCE

4. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

5. CHAIR'S ANNOUNCEMENTS

6. MINUTES

- a) To approve the minutes from the meeting of Wednesday 8th July 2026.

(Appendix A)

7. FINANCE AND ADMINISTRATION

- a) To note the current budget as of the 30th September 2026.

(Appendix B)

- b) To receive predicted budget for 2027-2028.

(Appendix C)

8. REGALIA

- a) Cllr Plim has proposed the following motion:

That this council re-consider providing a Past Mayors pendant/badge based on the designs submitted to the council over six months ago.

(Appendix D)

9. TO RECEIVE FEEDBACK ON BEXHILL DAY – SATURDAY 15TH AUGUST 2026.

- a) To receive feedback on Bexhill Day.

10. REMEMBRANCE SUNDAY (8TH NOVEMBER 2026) AND ARMISTICE DAY (11TH NOVEMBER 2026)

- a) To note planning is underway.

11. CHRISTMAS LIGHTS SWITCH-ON – SATURDAY 5TH DECEMBER 2026

- a) To note planning is underway.

12. TO RECEIVE COMMUNICATIONS REPORT

- a) To consider and receive the following points, as laid out in the report:

- I. To consider amendments to Media Policy.
- II. To receive feedback on Summer and Autumn events so far; purely from Comms perspective.
- III. Website latest.

(Appendix E)

13. TO RECEIVE VISITOR LOG FOR MONTH OF AUGUST

- a) The number of residents engaged with the Council Hub in person or via telephone in August was 189. The breakdown of this can be seen in the chart below:

Month	Mon	Tue	Wed	Thur	Fri	Total
August	26	47	43	35	38	189

14. TO CONSIDER DRAFT EVENTS CALENDAR FOR 2027

Civic Awards	March 2027
Mayoral Ball/Gala	April 2027
Bexhill Day	August 2027
Battle of Britain Memorial	September 2027
RAF Wings Walk	September 2027
Remembrance Day	November 2027
Christmas Light Switch On	December 2027

15. ROYAL BRITISH LEGION LIAISON

- a) To note, Officers have two meetings scheduled with the RBL. Thursday the 6th October 2026 to discuss Remembrance Day in Little Common and Wednesday the 24th September 2026 to discuss Remembrance Day in Central.

16. OVERSEAS CORRESPONDENCE

- a) To note we have received a draft friendship accord from Bayencourt, this will be reviewed at the next Full Council

17. TO CONSIDER PAYING MEMBERSHIPS FEES FOR PAST MAYORS TO BE MEMBERS OF THE SUSSEX MAYORS ASSOCIATION

- a) To note the membership costs an annual fee of £10 per Mayor/Ex Mayor.

18. MOTIONS FROM COUNCILLORS

- a) Cllr Plim

This council supports formation of a Former Mayors of Bexhill working party and calls upon former Mayor Cllr Paul Plim to call the first meeting at a time and place of convenience. The Town Clerk is asked to initially support the formation of this group by making contact with all former

Mayors of Bexhill to make them aware of the time and place of its first meeting.

The group should be made up of former Mayors of Bexhill on Sea Town Council and former Charter Trustee Mayors of Bexhill.

The group's purpose would be to:

- 1) support the incumbent Mayor of Bexhill on Sea in any agreeable way.
- 2) Promote and support Bexhill Day in agreement with the Town Clerk.
- 3) Support the Bexhill Trust in agreement with the chair of the Bexhill Trust.

The group would meet quarterly and report to the Engagement and Communication Committee or whatever committee replaces it in the future.

19. BEXHILL-ON-SEA TOWN COUNCIL FORTHCOMING EVENTS 2026-2027

Saturday the 15 th August 2026	Bexhill Day
Sunday the 20 th September 2026	The RAFA Wings Appeal Walk
Sunday the 8 th November 2026	Remembrance Sunday
Wednesday the 11 th November 2026	Armistice Day
Saturday the 5 th December 2026	Christmas Lights Switch-On
April 2027 (exact date TBC)	Mayor's Ball

20. DATE OF NEXT MEETING – WEDNESDAY 2ND DECEMBER 2026

All motions for the next meeting of the Engagement and Communications Committee on the 2nd December 2026 must be received by the 20th November 2026.