

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Finance and Audit Committee:

Cllr Byrne, Cllr Crotty, Cllr Drayson, Cllr El, Cllr Huseyin, Cllr Peters,

Cllr Timpe, Cllr Wilson, Cllr Winter

You are summoned to attend a meeting of the

FINANCE AND AUDIT COMMITTEE

of **BEXHILL-ON-SEA TOWN COUNCIL**

to be held in the **Bexhill Senior Citizens Club, Eversley Road,**

Bexhill-on-Sea

on **Wednesday 15th July 2026 at 6:00pm**

when it is proposed to transact the following business:



Adam Chugg

Town Clerk

9th July 2026

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

PLEASE TURN OFF YOUR MOBILE PHONE DURING THE MEETING AS THIS INTERFERES WITH THE RADIO MICROPHONES USED IN RECORDING THE MEETING.

AGENDA

1. TO ELECT CHAIR

2. TO ELECT VICE-CHAIR

3. PUBLIC PARTICIPATION

In accordance with standing order 3(f) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(g), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

4. TO RECEIVE APOLOGIES FOR ABSENCE

5. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

6. CHAIRS ANNOUNCEMENTS

7. MINUTES

- a) To approve the minutes of the meeting of Wednesday 13th May 2026.

(Appendix A)

8. GOVERNANCE AND ACCOUNTABILITY

- a) To receive bank reconciliation at the end of Quarter 1 – 30.6.2026

(Appendix B)

- b) To consider budget position including variance report.

(Appendix C)

- c) To receive payment listing as of April – June 2026.

- I. April – £515,138.48

- II. May – £74,767.63

- III. June – £124,740.61

(Appendix D)

- d) To receive balance sheet, including ear-marked reserves as of 30th June 2026.

(Appendix E)

9. GRANTS AND DONATIONS

- a) To consider grants as per Appendix F.

(Appendix F)

- b) To receive review of Grants and Donations Policy report.

(Appendix G)

10. INVESTMENT BANK ACCOUNTS

- a) To consider allocating a portion of the investment bank accounts to general reserves.

(Appendix H)

11. RECOMMENDATIONS FROM COMMITTEES

12. MOTIONS FROM COUNCILLORS

13. CORRESPONDENCE AND MATTERS FOR INFORMATION

14. RISK REGISTER

- a) To consider any new risks for future mitigation.

15. OVERVIEW OF ANNUAL INTERNAL CONTROL TASKS OF THE COUNCIL

January	Submit Precept to Rother District Council
February	Review Standing Orders/Financial Regs and policies for Full Council AGM, obtain three quotes for insurance policy renewal
March	Review annual financial risk assessment
April	Complete year end accounts and AGAR, produce annual report, insurance policy renews,
May	AGM, adoption of policies, internal audit, review asset register
June	Approval of AGAR, review internal controls, complete internal audit
July	Electors rights period, Annual VAT return
August	RFO to begin budget drafting
September	Committees prepare budget forecasts, F&GP review salary budgets
October	Committees prepare budget forecasts
November	F&A review committee forecasts and prepare budget for full council review
December	Full council approve annual budget

16. DATE OF NEXT MEETING – 14th OCTOBER 2026

All motions for the next meeting of the Finance and Audit Committee on the 14th October 2026 must be received by the 3rd October 2026.