



# **BEXHILL-ON-SEA TOWN COUNCIL**

## **COMMUNITY-INFRASTRUCTURE LEVY**

### **FUNDS FOR COMMUNITY GROUPS**

### **POLICY**

#### **Proposed Policy for Bexhill-on-Sea Town Council: Allocation of CIL Funds to Community Groups**

##### **1. Objective**

To provide a transparent framework for the allocation of CIL funds to community groups, ensuring that funded projects contribute to the development of local infrastructure and address the demands placed on Bexhill-on-Sea by new developments.

##### **2. Eligibility Criteria**

Community groups seeking CIL funding must:

- Be properly constituted not-for-profit organizations, charities, or community interest companies.
- Demonstrate that the proposed project aligns with the definition of infrastructure as per the CIL Regulations, which includes:
  - Roads and other transport facilities
  - Flood defences
  - Schools and other educational facilities
  - Medical facilities
  - Sporting and recreational facilities
  - Open spaces
- Show evidence of community support and engagement.
- Provide a clear plan detailing project objectives, timelines, and anticipated outcomes.
- Demonstrate financial sustainability, including efforts to secure match funding where possible.

##### **3. Application process**

- **Submission:** Applicants will be accepted during specified periods annually.
- **Documentation:** Applicants must submit:
  - A completed application form
  - Proof of organisational status

- Detailed project breakdown
  - Evidence of community support
  - Any additional funding sources
- **Assessment:** The Finance and Audit Committee shall review all applications less than £10,000. Applications in excess of £10,000 shall be reviewed by the Full Council to ensure:
  - Alignment with local infrastructure needs
  - Community benefit
  - Project feasibility and sustainability
  - Value for money
- **Decision:** Recommendations will be made to the Full Town Council for the final approval on all applications over £10,000. The Finance and Audit Committee shall agree funds below £10,000.

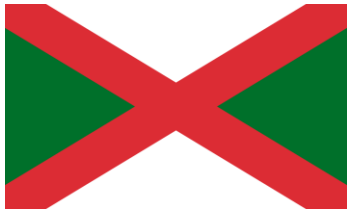
#### **4. Funding Conditions**

- Funds must be used solely for the approved project.
- Projects should commence within a specified timeframe post-approval.
- Regular progress reports must be submitted to the Town Council.
- Any unspent funds must be returned if not used within the agreed period.

#### **5. Monitoring and Reporting**

- The Town Council will monitor funded projects to ensure compliance with the terms.
- An annual report detailing CIL fund allocations and project outcomes will be published to maintain transparency.

By adopting this policy, Bexhill-on-Sea Town Council can ensure that CIL funds are allocated effectively to community groups, fostering infrastructure development that meets the evolving needs of the community.



**BEXHILL-ON-SEA TOWN COUNCIL  
APPLICATION COMMUNITY  
INFRASTRUCTURE LEVY**

Please read the Community-infrastructure Levy Policy before completing this form.

Completed forms should be returned by email [town.clerk@bexhilltowncouncil.gov.uk](mailto:town.clerk@bexhilltowncouncil.gov.uk) or by post to Bexhill-on-Sea Town Council, 35 Western Road, Bexhill-on-Sea, TN40 1DU.

Details of the Organisation applying:

Name of Organisation: .....

Address of Organisation: .....

Please describe below the aims and objectives of your organisation:

.....  
.....  
.....

Contact Details:

Name of contact: .....

Position: .....

Address for correspondence: .....

Postcode: .....

The Project:

Site of project: .....

Post Code: .....

Details of the project: .....

Who will your project benefit: .....

Total cost of the project/scheme: .....

How much are you applying for: .....

Give a breakdown of the expenditure for which the money will be used to fund:

<b>Item:</b>	<b>COST (£)</b>
<b>Total:</b>	

If you would like to provide any additional information, please do so in the space given below:

.....

.....

.....

.....

