

**Agenda Item: 7(a)**

**APPENDIX F**

**Report to: Finance and Audit Committee**

**Date: 11<sup>th</sup> June 2025**

**Subject: Review of the Grants Policy and Grants Budget**

**Summary:** The Committee is asked to review and note the report on the review of the Grants Policy and Grants Budget and to put forward any questions.....

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## **1. Background and objective**

- 1.1 The Finance and Audit committee resolved at the meeting dated 14<sup>th</sup> May 2025 (minute ref 00775a) to review the current Grants and Donation Policy and budget.
- 1.2 The current Grants and Donation Policy was last reviewed 8<sup>th</sup> May 2024, and the grants budget of £42,000 was agreed as part of the budget setting process for 2025-2026, at the Full council meeting 27<sup>th</sup> November 2024 (minute ref 00421).

## **2. Purpose of the report**

- 2.1 The purpose of this report is to review the current Grant and Donation Policy and budget.

## **3. The Grant and Donation Policy**

- 3.1 The current Grant and Donation is included in the agenda papers as an appendix.
- 3.2 Paragraph 2.4 in the policy relates to the Grant budget and frequency of grant applications awarded. The Committee may wish to consider reducing the large grant amounts from £10,000 to £5,000. The Committee could consider reducing the frequency from monthly to quarterly or twice yearly.
- 3.3 On reviewing the grants policies of similar sized Town Councils, the table below shows the detailed findings.

<b>Town Council</b>	<b>Grant Budget</b>	<b>Allocation</b>	<b>Frequency</b>
Battle Town Council	N/A	Max grant application £1,000	Twice per year
Burgess Hill Town Council	N/A	Up to £1,000 and over £1,000	Once per year
Crowborough Town Council	£20,000	50% of the project – any over £10,000 to go to Full Council	Once per year
Hailsham Town Council	£16,000	Up to £500.00	Once per year
Lewes Town Council	£70,000	Below £1,000 £1,000-£2,000 Up to £5,000	Three per year
Peacehaven Town Council	N/A	Up to £750.00 Over £750.00	Twice per year
Seaford Town Council	N/A	Up to £500 £501-£3,000 Over £3,000 to go to full council	Once per year
Telscombe Town Council	N/A	Up to £500	Twice per year
Uckfield Town Council	£22,700	N/A	Once per year

#### **4. Considerations**

- 4.1 To review the Grant amount allocated to large grant applications
- 4.2 To review the Grant awarding frequency
- 4.3 To consider increasing the Grant Budget fund from £42,000.