

BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the **FULL COUNCIL MEETING** of the

BEXHILL-ON-SEA TOWN COUNCIL

FULL COUNCIL held in the **CLIFFORD HALL, BEULAH BAPTIST CHURCH,**
BEXHILL-ON-SEA.

on **Wednesday 24th May 2023 at 6pm.**

PRESENT: Cllr Plim; Cllr Baldry; Cllr Carroll; Cllr Crotty; Cllr Drayson; Cllr El;
Cllr Goss; Cllr Hampton; Cllr Jacklin; Cllr Norris; Cllr Rustem; Cllr
Thomas; Cllr Gibson; Cllr Thomas; Cllr Wilson; Cllr Winter.

ALSO IN ATTENDANCE: J Miller, Clerk; J Daeva; one sound technician, five
members of the public.

00001. TO ELECT A CHAIR

Cllr Plim (outgoing chair) opened the meeting and thanked the Council for its
support during his two years as Town Mayor.

It was **RESOLVED** to appoint Cllr Brailsford as Chair of the Council.

Cllr Brailsford will sign the declaration of acceptance of office as soon as
practicable.

00002. TO ELECT A VICE-CHAIR

It was **RESOLVED** to appoint Cllr Winter as Vice Chair of the Council,

00003. APOLOGIES FOR ABSENCE

It was **RESOLVED** to receive apologies for absence with reasons from Cllr
Brailsford. Cllr Huseyin was unable to attend the meeting and gave prior apologies.

**00004. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-
PECUNIARY INTERESTS**

Cllr Drayson declared an interest as a member of Rother District Council

Cllr Winter declared an interest as a director and trustee of Citizens Advice, an
interest due to a distant personal relationship with a co-option candidate, and as a
member of Rother District Council.

Cllr Baldry declared an interest due to personal relationships with co-option
members.

00005. MINUTES

It was **RESOLVED** to approve the minutes of the meetings of:

a) Wednesday 19th April 2023

b) Wednesday 26th April 2023

00006. COMMITTEES

There were none.

00007. RECOMMENDATIONS FROM COMMITTEES

There were none.

00008. TO CO-OPT COUNCILLORS TO THE FOLLOWING VACANCIES:

It was **RESOLVED** for the council to prepare a co-option policy.

Cllr Drayson left the meeting at 18:10pm

- a) Kewhurst Ward
It was **RESOLVED** to appoint Bryan Clasby.
- b) Old Town and Worsham Ward
It was **RESOLVED** to appoint Memish Huseyin.
- c) Old Town and Worsham Ward
It was **RESOLVED** to appoint Alan Goss.
- d) Pebsham and St Michael's Ward
It was **RESOLVED** to appoint Huseyin El.
- e) St Stephen's Ward
It was **RESOLVED** to appoint Trudy Hampton.

The Council meets the criteria of the **GENERAL POWER OF COMPETENCE**.

00009. TO REVIEW DELEGATION ARRANGEMENTS AND TERMS OF REFERENCE FOR COMMITTEES

It was **RESOLVED** for the Asset Transfer Committee to increase from six to nine members.

It was **RESOLVED** that the Asset Transfer Committee provides regular and detailed reports to the Full Council.

It was **RESOLVED** that the effectiveness of the Asset Transfer Committee is reviewed within six months.

A motion to remove the Climate, Nature, and Environment Committee fell.

00010. TO APPROVE APPOINTMENT OF MEMBERS TO EXISTING COMMITTEES

It was **RESOLVED** to appoint the following members to committees:

- a) Finance and General Purposes Committee
 - Cllr Brailsford
 - Cllr Baldry
 - Cllr Rustem
 - Cllr Gibson
 - Cllr Winter

BoSTC/24.05.2023 – 000003

Initial.....

Cllr Wilson
Cllr Crotty

b) Climate, Nature, and Environment Committee

Cllr Thomas
Cllr Plim
Cllr Baldry
Cllr Norris

c) Community Committee

Cllr Crotty
Cllr Brailsford
Cllr Baldry
Cllr Rustem
Cllr Gibson
Cllr Plim
Cllr Winter
Cllr Carroll

d) Planning and Development Committee

Cllr Crotty
Cllr Plim
Cllr Norris
Cllr Thomas

e) Asset Transfer Committee

Cllr Brailsford
Cllr Baldry
Cllr Rustem
Cllr Winter
Cllr Wilson
Cllr Carroll

00011. TO APPOINT ANY NEW COMMITTEES (IN ACCORDANCE WITH STANDING ORDER 4)

A committee to address the Home Office Northeye Asylum proposal was discussed however it was **AGREED** that a formal item on the Full Council agenda would allow the council to respond more appropriately and quickly. The committees can consider a sub-committee in future.

It was **RESOLVED** to suspend Standing Order 3 (x) and continue the meeting until 9pm.

00012. TO REVIEW AND ADOPT APPROPRIATE STANDING ORDERS AND

BoSTC/24.05.2023 – 000004

Initial.....

FINANCIAL REGULATIONS

It was **RESOLVED** to remove the Standing Order that states that meetings cannot start earlier than 6pm.

It was **RESOLVED** to add to the Standing Orders that should the Chair and Vice Chair not be available to attend a meeting with the District Council, the Chair and/or Vice of the Finance and General Purposes Committee will attend in their place.

00013. TO REVIEW ARRANGEMENTS (INCLUDING LEGAL AGREEMENTS) WITH LOCAL AUTHORITIES, NOT-FOR-PROFIT BODIES AND BUSINESSES

- (a) Extra urban grass cuts – East Sussex County Council
- (b) Printer Contract
- (c) Payroll services
- (d) Rental agreement – 35 Western Road
- (e) Office cleaning
- (f) Sanitary services
- (g) Electricity and Gas
- (h) Telephone and Broadband
- (i) Water services
- (j) Waste collection
- (k) Alarm system
- (l) Microsoft Mailboxes
- (m) HR and health and safety services
- (n) Wholesaler agreement

The contract arrangements were **REVIEWED**. Urban grass cuts will be monitored.

00014. TO REVIEW REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK

It was **RESOLVED** to approve the following representatives:

- a) Bexhill Air Cadet Squadron - Mayor
- b) RALC – Cllr Wilson
- c) Citizen’s Advice – Cllr Gibson
- d) Fairtrade Group – Cllr Baldry
- e) Sea Angling Club Design Workshop – Cllr Gibson
- f) Little Gate Farm – Cllr Gibson
- g) Support for Ukraine Hub – Cllr Plim
- h) To approve reporting back procedure for members: to send notes to the Town Clerk for inclusion in meeting papers.

It was **RESOLVED** to approve the reporting back procedure for members to send notes to the Town Clerk for inclusion in meeting papers.

00015. It was **RESOLVED** to move the public participation session to the next item.

00016. PUBLIC PARTICIPATION

A member of the public invited councillors to the Summer Stroll on June 10th to support the “No to Northeye” campaign.

00017. TO REVIEW INVENTORY OF LAND AND OTHER ASSETS INCLUDING BUILDING AND OFFICE EQUIPMENT

The inventory of land and other assets was **REVIEWED**.

00018. TO CONFIRM ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURABLE RISKS

The insurance arrangements were **REVIEWED**.

00019. TO REVIEW COUNCIL AND/OR STAFF SUBSCRIPTIONS TO OTHER BODIES

The following subscriptions were **REVIEWED**:

- a) ESALC and RALC (includes NALC)
- b) National Allotment Society

00020. TO REVIEW COUNCIL COMPLAINTS PROCEDURE

The Complaints Procedure was **REVIEWED**.

00021. TO REVIEW OF COUNCIL POLICIES, PROCEDURES AND PRACTISES IN RESPECT OF ITS OBLIGATIONS UNDER FREEDOM OF INFORMATION AND DATA PROTECTION LEGISLATION

The Council’s policies, procedures, and practices in respect of Freedom of Information and Data Protection were **REVIEWED**.

00022. It was **RESOLVED** to move Questions from Councillors to the next item.

00023. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive questions from councillors
Cllr Jacklin asked how much money does the council have, where does it come from and how does the council decide what to do with it?
- b) To note any future agenda items
Cllr Wilson asked for a future agenda item to review the recording of council meetings and for him to understand why it was changed to audio only.

00024. REVIEW OF THE COUNCIL’S POLICY FOR DEALING WITH THE PRESS/ MEDIA

The Council’s policy for press and media was **REVIEWED**.

00025. REVIEW OF THE COUNCIL’S EMPLOYMENT POLICIES AND PROCEDURES

The council’s employment policies and procedures were **REVIEWED**.

00026. REVIEW OF THE COUNCIL’S EXPENDITURE INCURRED UNDER S137 OF THE LOCAL GOVERNMENT ACT 1972 OR THE GENERAL POWER OF COMPETENCE

The s137 expenditure was **REVIEWED**.

00027. DETERMINING THE TIME AND PLACE OF ORDINARY MEETINGS OF THE COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING OF THE COUNCIL

It was **RESOLVED** for the Town Council to use the Little Common Community Centre and St Augustine's at least once during the next twelve months.

It was **RESOLVED** for councillors to send details of possible venues in other wards to ensure that at least one meeting is held in each ward.

It was **RESOLVED** that should no venue be available the default meeting place should be the Town Hall.

It was **RESOLVED** that the Asset Transfer Committee will be accommodated prior to committee meetings once a month.

00028. MAYOR'S OFFICE

There were none.

00029. REPORTS FROM COUNCILLORS

- a) To receive reports from Division County Councillors – received.
- b) To receive reports from Ward District Councillors – there were none.
- c) To receive ward reports from Town Councillors – there were none.

00030. DAY OF THE NEXT MEETING – 7TH JUNE 2023

The meeting closed at 21:00pm

Signed.....

Date.....

Initial.....