

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Community Committee:
Cllr Baldry; Cllr Barfoot; Cllr Brailsford; Cllr Carroll; Cllr Gibson; Cllr Plim; Cllr Rustem;
Cllr V Taylor-Gee; Cllr Thomas

You are summoned to attend a meeting of the
COMMUNITY COMMITTEE
of **BEXHILL-ON-SEA TOWN COUNCIL**
to be held in the **Pebsham Community Centre, Seabourne Road, Bexhill-on-Sea**
on **Wednesday 12th October 2022 at 7pm**
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

6th October 2022

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. RECEIVE APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIRMAN'S ANNOUNCEMENTS

5. MINUTES

To sign and approve the minutes for the meeting of 13th July 2022.

(Appendix A)

FIVE YEAR VISION AND STRATEGY FRAMEWORK

6. FIVE YEAR STRATEGY

- a) To consider five year strategy for recommendation to full council.

7. GOVERNANCE AND ADMINISTRATION

- a) To note year to date budget position.

	Annual Budget	YTD Actual	YTD Actual against budget
Newsletters	£ 10,000.00	£ -	0.00%
Printing, Publication, and advertising	£ 6,500.00	£ 752.15	11.57%
Events	£ 10,000.00	£ 1,332.33	13.32%
Noticeboards	£ 8,000.00	£ -	0.00%

- b) To agree budget forecast for 2023/24 to recommend to the Finance and General Purposes Committee.

MAYORAL OFFICE

8. ANNUAL TOWN MEETING

- a) To consider arrangements for Annual Town Meeting 2023.

9. REGALIA

- a) To note Coat of Arms update.
b) To note update on past mayors badges and consider use of other regalia.

10. CIVIC PROTOCOL POLICY

- a) To approve Mace Bearer job description. (Appendix B)
b) To approve Mace Bearer contract. (Appendix C)
c) To approve Mace Bearer risk assessment. (Appendix D)

COMMUNICATIONS

11. NOTICEBOARDS

- a) To note installation of noticeboards delayed due to manufacturing issues.
b) To note project plan for telephone boxes is ongoing.
c) To note the town council has now taken ownership of Devonshire Square noticeboard.

12. CHARTER TRUSTEE BOOKLET

- a) To receive update on production of new Charter Trustee booklet.

13. AUDIO STREAMING OF MEETINGS

- a) To note Bexhill Radio no longer able to stream meetings and to consider next steps.

14. PRESS AND MEDIA

- a) To review Bexhill News advertorial.

EVENTS

15. GAZEBO

- a) To note three quotes being obtained.

16. BEXHILL CARNIVAL

- a) To consider float for 2023 Carnival.

17. BEXHILL DAY

- a) To review Bexhill Day 2022 and consider arrangements for 2023.

18.35 WESTERN ROAD

- a) To receive update on opening event.

- b) To consider ideas for official opening event ideas and communications strategy.
- c) To note update on incorporating the new premises in the independent shop map.

19. COUNCILLOR TRAINING EVENTS

- a) To note GDPR training held on 15th September 2022.
- b) To note Equality and Diversity training to be held.
- c) To consider maintaining a training matrix on website.

20. EXTERNAL EVENT COORDINATION WEBSITE

- a) To be discussed at next meeting.

21. POSH CLUB

- a) To note investigation is underway.

22. DEMENTIA FRIENDLY COFFEE MORNING

- a) To note rescheduled coffee morning being planned.

23. ROYAL BRITISH LEGION EVENTS

- a) To note Armed Forces Day event for 2023 being investigated.
- b) To note updates on Remembrance Parade event - Central.
- c) To note updates on Remembrance Parade event - Little Common.
- d) To note updates on Remembrance Parade at Sidley.

24. COMMUNITY EVENTS

- a) To consider supporting Bexhill 100 world record attempt at teddy bears picnic 2023.
- b) To consider supporting Running Space ‘Midnight to Midnight’ suicide awareness event 2023.
- c) To receive update on Glyne Gap roundabout development.

25. COVID RECOVERY EVENTS

- a) ‘Happy to Chat’ initiative – to note roll out in Corner Café pending.
- b) Health and Wellbeing Market – to consider event plan.

26. MOTIONS FROM COUNCILLORS

There are none.

27. CORRESPONDENCE

There is none.

28. QUESTIONS FROM COUNCILLORS

- a) To note answers to questions from the last meeting

Cllr Brailsford asked for an update on the Glyne Gap roundabout to be included on the next agenda.	This is on the agenda.
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- b) To receive questions from councillors and any future agenda items
Questions shall be recorded in the minutes and responded to at the next meeting or before.

29. DATE OF NEXT MEETING – 14th DECEMBER 2022

All motions for the next meeting of full council on 14th December 2022 must be received by 4th December 2022.