

# **BEXHILL-ON-SEA TOWN COUNCIL**

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

**BEXHILL-ON-SEA TOWN COUNCIL** to be held at  
**BEXHILL SENIOR CITIZENS CLUB, EVERSLEY ROAD,  
BEXHILL-ON-SEA**

on **Wednesday 10<sup>th</sup> January 2024** at **6.30pm**  
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

4<sup>th</sup> January 2024

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Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

## **AGENDA**

### **1. PUBLIC PARTICIPATION**

*In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.*

### **2. APOLOGIES FOR ABSENCE**

### **3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST**

### **4. CHAIR'S ANNOUNCEMENTS**

### **5. MINUTES**

To approve the minutes of the following meetings of the Full Council:

- a) Wednesday 6<sup>th</sup> December 2023 (Appendix A)

### **6. COMMITTEES**

To note the minutes from committee meetings held since the last meeting:

- a) Asset Transfer Committee 13/12/23 (Appendix B)  
b) Finance and General Purposes Committee 20/12/23 (Appendix C)  
c) To note current vacancies on committees as per Terms of Reference and appoint members to the following vacancies:  
i. Planning, Development and Advisory Committee x 2  
ii. Climate, Nature and Environment Committee x 3  
iii. Community Committee x 1

## **7. RECOMMENDATIONS FROM COMMITTEES**

- a) Asset Transfer Committee.
  - i. It is recommended that Full Council include £55,000 in the precept budget and ringfence £55,000 from reserves for the CCTV project.
  - ii. It is recommended that the East Sussex County Council Bus Stop Improvements installation be approved by Full Council and that the Town Council take on the responsibility for the cleaning and maintenance of these bus shelters.
  - iii. It is recommended that the bus shelters maintained and cleaned by Rother District Council are transferred to the town council. £10,000 will be ringfenced from the Asset Reserve Fund to cover the costs of cleaning, maintenance and future repairs.
  
- b) Finance and General Purposes Committee.
  - i. To recommend the job descriptions for RFO and Facilities Administrator to Full Council for approval and recruitment begins.
  - ii. To consider the precept and budget forecasts for 2024/25. *(Appendix D)*  
(Taking into consideration any decisions made in item 7a above.)
  
- c) Climate, Nature and Environment Committee.
  - i. To utilise the total CIL funds of £106,238.33 held by the Town Council as follows: £60,000 towards allotment safety measures and refurbishment, and £46,238.33 towards additional bins and dog bins, a graffiti project and a planting project.  
The Finance and General Purposes Committee have reviewed the recommendation but only support the allotment safety measures allocation (£60,000).

## **8. GOVERNANCE AND ADMINISTRATION.**

- a) To consider quotations for videoing meetings. *(Appendix E)*
- b) To review Council project list as of December 2023. *(Appendix F)*

## **9. MAYOR'S OFFICE**

- a) To receive update on the work of the Town Mayor. *(Appendix G)*

## **10. REPORTS FROM COUNCILLORS**

External Councillors may report for three minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive reports from Town Councillors.

## **11. ROTHER DISTRICT COUNCIL**

- a) To note update on the High Street Task Force – Cllr Brailsford.
- b) To note any updates on leaders meetings – Cllr Brailsford and Cllr Wilson.
- c) To receive notification of bidder for methodist church and moratorium period for the Asset of Community Value.

## **12. SUSSEX POLICE LIAISON**

- a) To note police liaison group postponed.

## **13. NORTHEYE ASYLUM PROPOSAL**

- a) To receive any further updates.

## **14. ST LEONARD'S ROAD GREENING PROJECT**

- a) To receive update.

## **15. PEBSHAM ACCESSIBLE PLAY PARK**

- a) To note update.

## **16. EXTERNAL REPRESENTATIVES**

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Crotty
- b) Citizen's Advice – VACANCY  
To appoint representative to Citizen's Advice.
- c) Bexhill Air Cadet Squadron – Mayor
- d) Fairtrade – VACANCY  
To appoint representative to Fairtrade group.
- e) Bexhill Maritime – VACANCY  
To appoint representative to Bexhill Maritime.
- f) Little Gate Farm – VACANCY  
To appoint representative to Little Gate Farm,
- g) Support for Ukraine – Cllr Drayson and Cllr Crotty
- h) High Street Task Force – Cllr Brailsford.  
(reported earlier under a standing agenda item)

## **17. MOTIONS FROM COUNCILLORS**

- a) Cllr Jacklin.  
Can we look into the cost and feasibility of establishing a directory or network of local community groups, events and organisations.
- b) Cllr Jacklin.  
Is there a means by which we can provide data on the number of people the office helps through day to day enquiries and other help?
- c) Cllr Wilson.  
To review the current summary of the terms of reference and scheme of delegation to include all committees and advisory committees.

## **18. CORRESPONDENCE AND MATTERS FOR INFORMATION**

*All information circulated to councillors prior to the meeting.*

FOR DECISION:

- a) Request from Wave Arts seeking a statement of support for Glenleigh Park Academy Hallway Art Project Grant application to RDC and to consider matched funding at £750 (total Wave Arts grant application to RDC £1500).

- b) Request from Bexhill Heritage seeking a statement for support for restoration of K6 phone kiosk in Norman's Bay for Grant application to RDC.

FOR NOTING:

- c) Bexhill Lions funding flyer.
- d) 10 emails from residents regarding Christmas Tree.
- e) Email from Chamber of Commerce regarding Christmas Lights.
- f) Freedom of Information request concerning Kites Nest Wood.
- g) Freedom of Information request concerning Christmas Tree.
- h) Freedom of Information request concerning Christmas Tree.

**19. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS**

- a) To receive answers to questions raised at the last meeting.  
There were none.
- b) To receive questions from councillors at the meeting.  
*Questions shall be recorded in the minutes and responded to at the next meeting or before.*
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

**20. DATE OF NEXT MEETING – 7<sup>TH</sup> FEBRUARY 2024**

*All motions for the next meeting of full council on 7<sup>th</sup> February 2024 must be received by 29<sup>th</sup> January 2024.*