

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council
You are summoned to attend a meeting of
BEXHILL-ON-SEA TOWN COUNCIL to be held at
**BEXHILL SENIOR CITIZEN'S CLUB, EVERSLEY ROAD,
BEXHILL-ON-SEA.**

on **Wednesday 7th February 2024 at 6.30pm**
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

1st February 2024.

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

I. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

a) Wednesday 10th January 2024 (Appendix A)

6. COMMITTEES

a) To note minutes from committee meetings held since the last meeting:

i. Planning and Development advisory Committee 10/01/2024 (Appendix B)

ii. Asset Transfer Committee 17/01/2024 (Appendix C)

iii. Community Committee 17/01/2024 (Appendix D)

- iv. Finance and General Purposes Committee 24/01/2024 (Appendix E)
- b) To note current vacancies on committees as per Terms of Reference and appoint members to the following vacancies:
 - i. Planning and Development Advisory Committee x1
 - ii. Climate, Nature and Environment Committee x2
 - iii. Community Committee x1
 - iv. Finance and General Purposes Committee x1

7. RECOMMENDATIONS FROM COMMITTEES

- a) Community Committee.
 - i. To consider sponsoring the Bexhill Carnival at a cost of £3000.

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. (Appendix F)

9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

10. GOVERNANCE AND ADMINISTRATION

- a) To note resignation of Cllr Clasby and byelection to be held in Kewhurst Ward on 7th March 2024.
- b) To review Council project list as of January 2024.
[Five Year Strategy - Bexhill-on-Sea Bexhill-On-Sea, East Sussex - Bexhill-on-Sea, Bexhill-On-Sea \(bexhilltowncouncil.gov.uk\)](https://www.bexhilltowncouncil.gov.uk)
- c) To receive update from Terms of Reference Review working group.

11. ROTHER DISTRICT COUNCIL LIASION

- a) To note update on High Street Task Force – Cllr Brailsford.
- b) To note any updates on leaders meetings – Cllr Brailsford and Cllr Wilson.

12. SUSSEX POLICE LIAISON

- a) To note no further update.

13. NORTHEYE ASYLUM PROPOSAL

- a) To receive report on public meeting with MP – 26th January 2024.

14. ST LEONARD'S ROAD GREENING PROJECT

- a) To receive updates.

16. ACCESSIBLE PLAY PARK FOR PEBSHAM

- a) To receive update.

17. CRAZY GOLF COURSE

- a) To receive report and consider next steps. *(Appendix G)*

18. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Jacklin
- b) Citizen’s Advice – Cllr Winter
- c) Bexhill Air Cadet Squadron – Mayor
- d) Bexhill Maritime – Cllr Timpe
- e) Little Gate Farm – Cllr Jacklin
- f) Support for Ukraine – Cllr Crotty and Cllr Drayson.
- g) To appoint two representatives to attend a Parish Council Devolved Services meeting.

19. MOTIONS FROM COUNCILLORS

- a) Cllr Jacklin.
Can we look into the cost and feasibility of establishing a directory or network of local community groups, events and organisations.
- b) Cllr Jacklin.
Is there a means by which we can provide data on the number of people the office helps through day to day enquiries and other help?

20. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

- a) To receive Public Spaces Protection Order – Dog control order.
- b) Email asking for recognition of “Keane”.

21. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.

Cllr Drayson asked. If the council could hold a councillor surgery on the first Saturday of every month at the hub.	The Finance and General Purposes committee have investigated this previously and this is not currently possible due to the risk assessment.
Cllr Norris asked. What the Town Council could do to raise awareness of the cigarette enforcement officers patrols.	Known information can be added to the council’s website and social media channels.

- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

22. DATE OF NEXT MEETING – 6TH MARCH 2024.

All motions for the next meeting of full council on 6th March 2024 must be received by 26th February 2024.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press may be asked to leave the meeting during consideration of item 23 - 25:

23. METHODIST CHURCH, SACKVILLE ROAD

- a) To receive update on Asset of Community Value and other commercial options.

24. CIVIC AWARD NOMINATIONS

- a) To agree award winners for 2023-24

25. VIDEO RECORDINGS OF MEETINGS

- a) To consider procurement and contractual information relating to video recording meetings.