

## BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held in the **Committee Room** at **Rother District Town Hall, Bexhill-on-Sea** on **Wednesday 13<sup>th</sup> September 2023 at 7:00pm.**

**PRESENT:** Cllr Baldry; Cllr Brailsford; Cllr Crotty; Cllr El; Cllr Hampton;  
Cllr Plim; Cllr Rustem; Cllr Winter.

**ALSO IN ATTENDANCE:** J Miller (Clerk); J Daeva; one representative from Bexhill Carnival; one member of the public; Cllr Wilson; Cllr Goss.

### 00247. PUBLIC PARTICIPATION

Cllr Wilson addressed the committee and asked if the five-year strategy will go to Full Council for consideration.

*No, the strategy is already approved by Full Council, this committee reviews it regularly. It will only go before Full Council if a change is recommended by the committee.*

Cllr Wilson said that the Bexhill Day event needed to be advertised more – *noted.*  
Cllr Wilson asked if a review of the Health and Wellbeing event would be carried out.

*Operational reviews take place with officers, strategic reviews take place at this Committee. The event is on the agenda for review at this meeting.*

It was **RESOLVED** to suspend Standing Orders to allow a representative of the Bexhill Carnival to address the Committee and request further support.

The Bexhill Carnival asked if the town council could adopt a carnival court of young people. The carnival court could be chosen at a selection event organised by the Council and the winners could attend events with the Mayor each year.

### 00248. APOLOGIES FOR ABSENCE

It was **RESOLVED** to receive and accept apologies for absence from Cllr Carroll.

### 00249. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cllr Hampton declared an interest in Bexhill Carnival.

Cllr Brailsford declared an interest as Bexhill 100 and Bexhill Community Events Group.

Cllr Winter declared an interest as a Rother District Councillor.

Cllr Baldry Bexhill Community Events Group.

### 00250. CHAIR'S ANNOUNCEMENTS

There were none.

### 00251. MINUTES

It was **RESOLVED** to approve the minutes of the meeting of 14<sup>th</sup> June 2023.

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**00252. FIVE YEAR STRATEGY**

- a) To review progress of the Five-Year Strategy.  
It was **RESOLVED** to appoint an advisory committee (working group) as a task and finish group to review the strategy and report back to the next meeting.  
The group will be formed of four councillors: Cllr Winter, Cllr El, Cllr Brailsford and Cllr Baldry with a Terms of Reference as follows:

To review the five-year strategy and report back to the November 2023 meeting.  
The group has no delegated powers.

**00253. MAYORAL OFFICE**

- a) To receive coat of arms update.  
It was noted that the certificate is pending.
- b) To note successful Civic Reception for 100-year anniversary of Rotary Club 21<sup>st</sup> July 2023 – noted.
- c) To consider Civic Awards report.  
It was noted that this will be received at the following meeting.
- d) To receive update on accepting memorabilia – Cllr Winter.  
Cllr Winter advised that the memorabilia is in his house and will be delivered to the Bexhill-on-Sea Town Council Hub next week.
- e) To consider options for storage area in Hub.  
It was **RESOLVED** to approve the purchase of suitable door and racking and for the Town Clerk to make the necessary arrangements up to the cost of £1250.
- f) To note museum unable to display or store regalia – noted.
- g) To receive update on Town Criers.  
It was noted that there is one town crier left from the original recruitment and an update on possible candidates will be received at the next meeting.
- h) To note Rye hosting the 70<sup>th</sup> National Town Crier Championships.  
It was noted that the town crier is unable to attend.
- i) To note motoring photos from the Cooden Beach Hotel are suitable for the Town Council to collect – noted.

**00254. NOTICEBOARDS**

- a) To receive update on noticeboards for Ravenside Retail Park, Barrack Hall Park, Down Road, Collington Wood and Pebsham.  
It was noted that the Pebsham board will be installed on the grassed area opposite the retail park. All boards will be progressed through the existing Memorandum of Understanding with Rother District Council and the survey will be conducted by the manufacturer.

**00255. BEXHILL-ON-SEA CIVIC HISTORY BOOKLET**

- a) To receive update on production of Bexhill-on-Sea Civic History Booklet.  
It was noted that this is now underway.

**00256. BEXHILL CARNIVAL**

- a) To note successful attendance at the Carnival and consider future assistance.

It was asked if Cllr Hampton would give feedback from the Carnival Committee at the next Community Committee Meeting.

**00257. BEXHILL DAY**

- a) To receive feedback following the Bexhill Day 2023 event – Cllr Carroll.

*Cllr Rustem left the meeting at 19:48pm*

*Cllr Rustem re-entered the meeting at 19:49pm*

Bexhill Day was discussed, and it was **RESOLVED** to investigate a show case event on Saturday August 17<sup>th</sup> 2024 and to liaise with community groups and interested parties.

**00258. COUNCILLOR TRAINING EVENTS**

- a) To note HR Training dates being organised – noted.  
b) To note Dementia Training being organised – noted.  
c) To note internal training to take place on 25<sup>th</sup> September 2023- More than 2/3rds of Cllrs will be attending – noted.  
d) To note GDPR training being arranged – noted.  
e) To note training matrix has been published on website – noted.

**00259. DEMENTIA FRIENDLY COFFEE MORNING**

- a) To note update on event.

It was noted that these are being arranged with Mais House and The Normanhurst Home.

**00260. ROYAL BRITISH LEGION EVENTS**

- a) To note update on Poppy Car – it was noted that this is underway.  
b) To note updates on Remembrance Parades for 2023.  
It was noted that operational planning is taking place.  
c) To note update on flagpole.  
It was noted that the final stages of the planning process.

**00261. COMMUNITY EVENTS**

- a) To receive update on Glyne Gap Roundabout development.  
The notes from Rother District Council were circulated.  
b) To note update on liaison with Royal British Legion events for D-Day in 2024.  
It was noted that initial discussions are underway.  
c) To note update on RunningSpace Midnight To Midnight event.  
It was noted that RunningSpace send their thanks to the Town Council.

**00262. COVID RECOVERY EVENT**

- a) To note Successful Health and Wellbeing Market held on 8<sup>th</sup> July 2023.  
There were no further comments.

**00263. CHRISTMAS LIGHTS**

- a) To receive update.

It was **RESOLVED** for the committee to request up to £30,000 to be allocated from the contingency for Christmas Lights this year and for the Clerk to present a project plan to the F&GP Committee in September, which if approved, will be considered at Full Council in October. The procurement process can then be completed by the Community Committee.

- b) To consider Cllr Crotty’s suggestion to set up a sub-committee for Christmas Lights for 2024 onwards.

It was **RESOLVED** to set up a sub-committee for Christmas Lights for 2024 onwards.

**00264. YOUTH COUNCIL**

- a) To consider re-investigating Youth Council.

It was **RESOLVED** to form an advisory committee made up of Cllr Hampton, Cllr El, Cllr Winter and Cllr Rustem.

The Terms of Reference shall be a group of the four members who will report back on the recommendations for a youth council on 17<sup>th</sup> January 2024.

**00265. MOTIONS FROM COUNCILLORS**

There are none.

**00266. CORRESPONDENCE**

- a) Email from Little Common Summer Fete organisers.
- b) Email from ESALC regarding D-Day.
- c) Email from resident suggesting event at Polegrove.
- d) Email from Rye Town Crier.
- e) Email from RDC Councillor concerning Christmas lights switch on event.
- f) Email from Leader of RDC concerning Ravenside Roundabout meeting.
- g) Email from resident asking for more Christmas lights.

**00267. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting.

Cllr Crotty asked If the council would require a sub-committee for Christmas Lights for 2024 onwards.	This is on the agenda.
Cllr Winter asked For a Youth Council to be re-investigated.	This is on the agenda.

- b) To receive questions from councillors and any future agenda items.  
There were none.

**00268. DATE OF NEXT MEETING – 15<sup>TH</sup> NOVEMBER 2023**

*The meeting closed at 20:37pm*

Signed.....

Date.....

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