

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Community Committee:
Cllr Baldry; Cllr Brailsford; Cllr Barfoot; Cllr Blagrove; Cllr Carroll; Cllr Gibson; Cllr
Rustem; Cllr V Taylor-Gee; Cllr Winter

You are summoned to attend a meeting of the
COMMUNITY COMMITTEE
of **BEXHILL-ON-SEA TOWN COUNCIL**
to be held in the **Committee Room, Town Hall, Bexhill-on-Sea**
on **Wednesday 8th December at upon the rising of the Climate, Nature and**
Environment Committee meeting.
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

2nd December 2021

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

3. CHAIRMAN'S ANNOUNCEMENTS

4. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

5. MINUTES

To sign and approve the minutes for the following meetings:

- a) 13th October 2021 (Appendix A)
- b) 3rd November 2021 (Appendix B)

6. WORKING GROUP RECOMMENDATIONS

- a) To approve action plan from COVID Recovery Working Group and commence activities via the Community Committee.

7. TOWN CRIER

- a) To discuss ideas for application and audition process.

8. BUSINESS CARDS

- a) To note clerk working on design before printing.

9. COUNCILLOR TRAINING EVENTS

- a) To consider arrangements and timing for councillor governance/terms of reference training (to include GDPR).
- b) To note clerk working with East Sussex Association of Local Councils on annual training programme.

10. NOTICEBOARDS

- a) To note Finance and General Purposes Committee view that the style and cost of noticeboards is not appropriate and to consider a recommended lower cost option
[Lockable Noticeboards](#)
- b) To note Rother District Council (RDC) response that they do not own any noticeboards other than outside the town hall.
- c) To note that the noticeboard in Devonshire Square was purchased by RDC through the Town Team using Coastal Community Funding and that RDC are requesting the keys back to handover to the town council.
- d) To note clerk preparing project plan for telephone boxes.

11. THE BIG SURVEY 2021

- a) To note data entry complete and clerk preparing results analysis

12. NEWSLETTER

- a) To note councillors asked to provide good news stories for the first newsletter as agreed at the last meeting.
- b) To consider future timings and ideas for newsletters.

13. REMEMBRANCE 2021

- a) To note successful road closures and events at Little Common and Central and de-brief being organised.
- b) To consider further events on Remembrance Sunday across Bexhill.

14. YOUTH ENGAGEMENT

- a) To note successful cub scout mayoral event and to discuss how to engage with local youth councils.

15. KING OFFA/BEXHILL DAY 2022

- a) To receive update from Carnival Committee liaison
- b) To continue to promote and support local planned activities to celebrate both Bexhill Day and the 1250th anniversary of the signing of the Bexhill Charter in Summer 2022.

16. ASSETS OF COMMUNITY VALUE

- a) To note application submitted for United Reform Church and to consider submitting application for Town Hall.

17. MOTIONS FROM COUNCILLORS

- a) **Cllr Baldry**
The Community Committee recommends to Full Council that all written communications from Bexhill-on-Sea Town Council both in documents and online use clear plain English and take account of government recommendations for the use of plain English. <https://www.gov.uk/guidance/content-design/updates>
- b) **Cllr Winter**
To consider proposal for a Dementia Friendly Coffee Morning
(Appendix C)
- c) **Cllr Taylor-Gee**
That the council consider taking over the Christmas Lights in 2022.
- d) **Cllr Barfoot**
That the council consider creating stickers with QR codes in certain areas of the town linked to a survey to share ideas for specific areas.
- e) **From Full Council meeting questions: Cllr Drayson**
Can the council publish a clear description of what each authority does, possibly at a shared cost?

18. CORRESPONDENCE

- a) To receive Cantelupe Community Association correspondence regarding previous consultations.

19. QUESTIONS FROM COUNCILLORS

- a) To note answers to questions from the last meeting

Cllr Taylor-Gee asked that the town council consider taking over the Christmas Lights in 2022.	An agenda item has been added for the committee to consider investigating.
Cllr Gibson asked if the town council should reach out to the youth council that meet in the Polegrove	There is an item on the agenda to discuss future youth projects.
Cllr Barfoot asked about having stickers with QR codes in certain areas of the town linked to a survey to share ideas for specific areas.	An agenda item has been added for the committee to consider investigating.

- b) To receive questions from councillors and any future agenda items
Questions shall be recorded in the minutes and responded to at the next meeting or before

20. DATE OF NEXT MEETING – 9TH FEBRUARY 2022