

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Community Committee:
VACANCY; Cllr Brailsford; Cllr Carroll; Cllr Crotty; Cllr El; Cllr Hampton; Cllr Plim; Cllr Rustem;
Cllr Winter.

You are summoned to attend a meeting of the
COMMUNITY COMMITTEE of **BEXHILL-ON-SEA TOWN COUNCIL**
to be held in **the Committee Room, Rother District Town Hall, Bexhill-on-Sea** on **Wednesday 18th November 2023 at 7pm**
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

9th November 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. TO RECEIVE APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NONPECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

- a) To sign and approve the minutes for the meeting of 13th September 2023.
(Appendix A)

6. GOVERNANCE AND ADMINISTRATION

- a) To note budget performance to date and consider budget forecast for 2024/25

<u>200 Communications & Events</u>						
4510 Newsletters	0	5,000	5,000	5,000	0.0%	
4520 Notice Boards	0	8,000	8,000	8,000	0.0%	
4530 Grants & Community Support	16,218	26,000	9,782	9,782	62.4%	3,000
4550 Print/Publications/Advertising	256	5,000	4,744	4,744	5.1%	
4560 Events	9,257	10,000	743	743	92.6%	
Communications & Events - Indirect Expenditure	25,731	54,000	28,269	0	47.7%	3,000

7. FIVE YEAR STRATEGY

- a) To receive review of Five Year Strategy from Working Group (Cllr Winter, Cllr El, Cllr Brailsford).

8. MAYORAL OFFICE

- a) To note Coat of Arms certificate pending.
- b) To consider Civic Awards event for March 2024.
- c) To note storage area being worked on in the Hub.
- d) To receive update on Town Criers.

9. COMMUNICATIONS

a) NOTICEBOARDS

- i. To note noticeboards due to be installed, awaiting RDC licence sign off.

b) CHARTER TRUSTEE BOOKLET

- i. To receive update on production of new Charter Trustee booklet.

10. EVENTS

a) BEXHILL CARNIVAL

- i. To receive update from Cllr Hampton

b) BEXHILL DAY AUGUST 17th 2024

- ii. To note Bexhill Day 2024 planning to commence in January 2024.

13. COUNCILLOR TRAINING EVENTS

- a) To note GDPR training attended by only 6 councillors, a further session will be arranged for outstanding councillors.
- b) To note HR Training to be organised.
- c) To note Dementia Training to be organised.

14. DEMENTIA FRIENDLY COFFEE MORNING

- a) To receive feedback on second Dementia Friendly event 31/10/2023.

15. ROYAL BRITISH LEGION EVENTS

- a) To note updates on Remembrance Parades for 2023.

- b) To note D-Day planning meeting to be held in January 2024.

16. COMMUNITY EVENTS

- a) To receive update on Glyne Gap roundabout development.
- b) To consider request from 18 Hours to meet with Committee to investigate partnership working.

17. CHRISTMAS LIGHTS

- a) To consider quotations and agree Christmas Lights for December 2023.
- b) To consider request for carols at Christmas tree.
- c) To appoint members to Sub-Committee for Christmas Lights for December 2024.

18. YOUTH COUNCIL

- a) To receive update from working group on updates towards final recommendation due in January 2024 (Cllr Hampton, Cllr El, Cllr Winter and Cllr Rustem.)

19. MOTIONS FROM COUNCILLORS

There are none.

20. CORRESPONDENCE

- a) Email offering Engagement app services.
- b) Email from Rural Market Towns Group – to consider membership.

21. QUESTIONS FROM COUNCILLORS

- a) To note answers to questions from the last meeting
There were none.
- b) To receive questions from councillors and any future agenda items
Questions shall be recorded in the minutes and responded to at the next meeting or before.

22. DATE OF NEXT MEETING – 17th JANUARY 2024

All motions for the next meeting of the Community Committee on 17th January 2024 must be received by 8th January 2024.