

## **BEXHILL-ON-SEA TOWN COUNCIL**

### Draft Terms of Reference Asset Transfer Committee

- a) The committee shall be made up of the Chairman of the Planning Committee, Community Committee, Climate, Nature and Environment Committee and Finance and General Purposes Committee.
- b) The committee shall give strategic direction and recommend policy to full council on the transfer of assets from Rother District Council.
- c) Capital and maintenance costs for each asset shall be researched and reported to full council with a recommendation for adoption of assets and services accompanied with a detailed budget.
- d) The committee shall oversee the programme of asset transfer as each transfer is approved by full council.
- e) The committee shall oversee the budget of the asset transfer programme.
- f) The committee shall consider the human resources impacts of the asset transfers and make recommendations to the Finance and General Purposes Committee for future staffing requirements/TUPE.
- g) The committee shall produce press releases, when appropriate, to update residents on the assets being transferred and the value being added by the town council.