

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held at
ROTHER DISTRICT TOWN HALL, LONDON ROAD, BEXHILL-ON-SEA.

on **Wednesday 6th September 2023 at 6.30pm**
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

31st August 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

a) Wednesday 5th July 2023

(Appendix A)

6. COMMITTEES

a) To note minutes from committee meetings held since the last meeting:

i. Planning Committee 26/07/2023

(Appendix B)

ii. Community Committee 24/06/2023

(Appendix C)

iii. Asset Transfer Committee 12/07/2023

(Appendix D)

iv. Climate, Nature and Environment Committee 12/07/2023

(Appendix DD)

v. Finance and General Purposes Committee 26/07/2023

(Appendix E)

7. RECOMMENDATIONS FROM COMMITTEES

There were none.

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. *(Appendix F)*

9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

10. GOVERNANCE AND ADMINISTRATION

- a) To note DBS checks outstanding for:
 - i. Tony Carroll
 - ii. Nigel Jacklin
 - iii. Alan Thomas
- b) Recording of meetings
 - i. To receive report and consider next steps. *(Appendix G)*
- c) To note vacancy on Planning Committee and to approve new member.
- d) To note NALC/ ESALC training booked for 25th September 2023.
- e) To note Rother District Town Hall booked for future meetings with exception of : 10th, 17th and 24th April, and 8th May 2024 due to Police Crime Commissioner Elections. Alternative venues will be sought for these dates.
- f) To note Business Cards available for collection by councillors.

11. ROTHER DISTRICT COUNCIL LIAISON

- a) To nominate additional external representatives to work with Rother District Council on the High Street Task Force, with Cllr Plim.
- b) To note Leaders' Meeting being arranged for October.

12. SUSSEX POLICE LIAISON

- a) To note Police Focus Group postponed, dates in November being investigated.

13. NORTHEYE ASYLUM PROPOSAL

- a) To note response from Rother District Council concerning request for the Mayor to attend the Home Office Statutory Body Group. *(Appendix H)*
- b) To receive update from Cllr Jacklin. *(Appendix I)*
- c) To note no response received from the Home Office regarding Bexhill Residents' Northeye comments, continuing to chase.

14. SUPPORT FOR UKRAINE

- a) To receive update from Cllrs Brailsford and Cllr Plim on 'Bexhill Hub for Ukraine Support'.

15. KITES NEST WOOD

- a) To note owner's intention to sell Asset of Community Value Kites Nest Wood and Wet Wood under s.95 (2) of the Localism Act 2011 and to consider the Town Council being treated as a potential bidder under the Community Right to Bid.

16. ACCESSIBLE PLAY PARK FOR PEBSHAM

- a) To note initial investigations will begin in October.

17. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Crotty
- b) Citizen's Advice Bureau – Cllr Gibson
- c) Bexhill Air Cadet Squadron – Mayor
- d) Fairtrade – Cllr Baldry
- e) Bexhill Maritime – Cllr Gibson
- f) Little Gate Farm – Cllr Gibson
- g) Support for Ukraine – Cllr Brailsford and Cllr Plim (reported earlier in the meeting under a standing agenda item)

18. MOTIONS FROM COUNCILLORS

- a) Motions carried forward from last meeting:
 - i. Cllr Baldry
That the Council asks the Town Clerk to compile some guidance on different models of co-option for discussion at the next meeting of the Full Council.
 - ii. Cllr Crotty
For the Council to investigate fining companies and businesses that fly poster all over town.
 - iii. Cllr Huseyin
That the Town Council investigate the installation of a putting green and or crazy golf in the town.
 - iv. Cllr Crotty
That the Town Council sets up a sub-committee to see what can be done to fix/replace the Fountains on the seafront.
 - v. Cllr Crotty
That the council creates a policy for Councillors surgeries to be held in the Hub, in the meeting room.

- b) Motions from Councillors:
- i. Cllr Brailsford
That (subject to a retention of £1,000 for unforeseen contingencies) the residue of this year's Mayors Budget is donated towards the funding of Bexhill's Christmas lights for 2023.
 - ii. Cllr El
That the council has a short update every Full Council meeting regarding the progress of current projects.
 - iii. Cllr El
That motions from Councillors are discussed earlier on the Full Council agenda.
 - iv. Cllr Brailsford
That Bexhill Town Council writes to Rother District Council to register their objections and concerns regarding the charges which have been imposed on volunteer event organisers in Bexhill. This will result in a potential reduction on events, which will unavoidably cause a negative impact on our local businesses, as well as on our residents and visitors to our town, together with a reduction in donations to local charities.
 - v. Cllr Gibson and Cllr Hampton
We propose that this council sets up an advisory group - made up of councillors and local residents and stakeholders - to reach under-represented groups and support residents during the cost-of-living crisis.
 - vi. Cllr Goss
That the Town Clerk is requested to produce an 'Events' sheet with dates and times for each month to be issued by email to Councillors 2 weeks prior to the month start listing all events which Committees have planned or which Councillors have been invited to or may have an involvement in so that they can be understood and diarised.
 - vii. Cllr Wilson
To review the five year strategy plan and discuss any amendments or additions.
 - viii. Cllr Wilson
To review the communication protocol from committees to all other councillors regarding events that are being arranged for the Town by the Bexhill-on-Sea Town Council.
 - ix. Cllr Wilson
To ensure that the chair and vice chair of the Finance Committee are signatories on the bank accounts to enable the processing of payments by either of the above.
 - x. Cllr Carroll
To receive feedback following the Bexhill Day 2023 event.

- xi. Cllr Wilson
Asks the Town Council to add an agenda item of The Bexhill Trust to enable new councillors to understand what it is, how much money there is, what's it for and which councillors are involved within it?

19. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

- a) Thank you email from Bexhill TreFoil Guild for Mayor's Attendance at event.
- b) One You East Sussex Newsletter.
- c) Email from Chair of Rother District Council welcoming invitations to engagements.
- d) Email from Resident concerning effect of Northeye proposal on the Bexhill Housing market.
- e) Rother District Council Members Bulletin July 2023.
- f) Email from the Footbridge Gallery – Judging.
- g) W.Ave Arts Chapel Path underpass project.
- h) Email from RVA – Volunteer awards.
- i) Complaint from Co-Option candidate.
- j) Emails from Rother District Council regarding shade at Bexhill skate park.
- k) Email from Resident regarding safety concerns due to Northeye Proposal.
- l) Email from Resident regarding Noticeboards.
- m) Complaint about a Councillor referred to Rother District Council.
- n) Email from Rural Market Town Group.
- o) Sussex Police Crime Commissioner's Survey.
- p) East Sussex County Council Adult Social Care Strategy.
- q) NALC/ De Montfort University Local Council Elections Surveys.

20. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.
There were none.
- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

21. DATE OF NEXT MEETING – 4TH OCTOBER 2023.

All motions for the next meeting of full council on 4th October 2023 must be received by 25th September 2023.