

**BEXHILL-ON-SEA TOWN COUNCIL**

Minutes of the meeting of the Meeting of the **COMMUNITY COMMITTEE** of **BEXHILL-ON-SEA TOWN COUNCIL** held in **Committee Room, Town Hall, Bexhill-on-Sea** on **Wednesday 8<sup>th</sup> December 2021** upon the rising of the **Climate, Nature and Environment Meeting**.

Present: Cllr Baldry (Chairman); Cllr Barfoot; Cllr Gibson; Cllr Plim; Cllr Rustem; Cllr Winter

Also in attendance: J Miller Clerk

**00391. TO RECEIVE APOLOGIES FOR ABSENCE**

It was **RESOLVED** to receive and accepted from Cllr Brailsford; Cllr Carroll; Cllr Blagrove; Cllr Taylor-Gee with reasons.

**00392. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

There were none.

**00393. CHAIRMAN'S ANNOUNCEMENTS**

There were none.

**00394. PUBLIC PARTICIPATION SESSION**

There were none.

**00395. MINUTES**

It was **RESOLVED** to sign and approve the minutes for the meetings on 13<sup>th</sup> October 2021 and 3<sup>rd</sup> November 2021.

**00396. WORKING GROUP RECOMMENDATIONS**

a) To approve action plan from COVID Recovery Working Group and commence activities via the Community Committee.

It was **RESOLVED** to adopt the projects from the Action plan: Health and Wellbeing Market; Intergenerational Projects; Aging Well Project.

Happy to Chat hour will be considered later and the clerk will investigate other organisations to support the Aging Well project.

Counselling will be considered when the council has secured premises.

**00397. TOWN CRIER**

a) To discuss ideas for application and audition process.

It was **RESOLVED** to advertise for expressions of interest for a town crier and consider the audition process once they have been received.

**00398. BUSINESS CARDS**

It was **RESOLVED** to order business cards for councillors.

**00399. COUNCILLOR TRAINING EVENTS**

a) To consider arrangements and timing for councillor governance/terms of reference training (to include GDPR).

It was **RESOLVED** to organise three sessions; general administration and arrangements; governance frustrations/Terms of Reference; standing orders.

It was noted that the first workshop could be held in place of February's full council meeting.

- b) To note clerk working with East Sussex Association of Local Councils on annual training programme – noted.

**00400. NOTICEBOARDS**

- a) To note Finance and General Purposes Committee view that the style and cost of noticeboards is not appropriate and to consider a recommended lower cost option  
The committee acknowledged the lower cost option may be cheaper in the short term but felt it was not cost effective in the long term and it was **RESOLVED** to proceed with the original plan.
- b) To note Rother District Council (RDC) response that they do not own any noticeboards other than outside the town hall – noted.
- c) To note that the noticeboard in Devonshire Square was purchased by RDC through the Town Team using Coastal Community Funding and that RDC are requesting the keys back to handover to the town council – noted.
- d) To note clerk preparing project plan for telephone boxes – noted.

**00401. THE BIG SURVEY 2021**

- a) To note data entry complete and clerk preparing results analysis- noted.

**00402. NEWSLETTER**

- a) To note councillors asked to provide good news stories for the first newsletter as agreed at the last meeting – noted.  
It was **RESOLVED** that this will be prepared online and copies printed where necessary.
- b) To consider future timings and ideas for newsletters  
It was discussed that the committee will continue to consider printing and delivering newsletters at a later meeting. A video update may be investigated in the future.

**00403. REMEMBRANCE 2021**

- a) To note successful road closures and events at Little Common and Central and de-brief being organised – noted.  
*Cllr Barfoot left the meeting at 19:58pm*
- b) To consider further events on Remembrance Sunday across Bexhill.  
*Cllr Barfoot re-entered the meeting at 19:59pm*  
It was discussed that a Remembrance parade could take place in Sidley. Cllr Carroll is raising the matter with Heart of Sidley and a further report will be received in due course.

**00404. YOUTH ENGAGEMENT**

- a) To note successful cub scout mayoral event and to discuss how to engage with local youth councils.  
The success of the event was noted and it was **RESOLVED** to encourage other uniformed groups to take part. Investigations into a youth council will commence subject to the consultation results.

**00405. KING OFFA/BEXHILL DAY 2022**

- a) To receive update from Carnival Committee liaison  
It was noted that there will be a Carnival Committee in mid January and it was **RESOLVED** for Cllr Brailsford, Cllr Plim, Cllr Winter, Cllr Rustem to attend and report back for the committee to consider what assistance could be given to the Carnival.
- b) To continue to promote and support local planned activities to celebrate both Bexhill Day and the 1250<sup>th</sup> anniversary of the signing of the Bexhill Charter in Summer 2022.  
It was **RESOLVED** to continue to promote and support local planned activities to celebrate both Bexhill Day and the 1250<sup>th</sup> anniversary of the signing of the Bexhill Charter in Summer 2022.  
This will be advertised online.

**00406. ASSETS OF COMMUNITY VALUE**

- a) To note application submitted for United Reform Church and to consider submitting application for Town Hall.  
It was **RESOLVED** to submit an application for an asset of community value for the Town Hall.

**00407. MOTIONS FROM COUNCILLORS**

- a) **Cllr Baldry**  
The Community Committee recommends to Full Council that all written communications from Bexhill-on-Sea Town Council both in documents and online use clear plain English and take account of government recommendations for the use of plain English. <https://www.gov.uk/guidance/content-design/updates>  
It was **RESOLVED** to recommend to Full Council that the town council adopts a policy that all written communications from Bexhill-on-Sea Town Council use clear plain English.
- b) **Cllr Winter**  
To consider proposal for a Dementia Friendly Coffee Morning  
It was **RESOLVED** for Cllr Winter to investigate this project further as a joint venture with a local dementia organisation.
- c) **Cllr Taylor-Gee**  
That the council consider taking over the Christmas Lights in 2022.  
It was noted that this will be discussed when more information is available about the transfer of Special Expenses.
- d) **Cllr Barfoot**  
That the council consider creating stickers with QR codes in certain areas of the town linked to a survey to share ideas for specific areas.  
It was **RESOLVED** to incorporate QR Code usage in all future project plans.
- e) **From Full Council meeting questions: Cllr Drayson**  
Can the council publish a clear description of what each authority does, possibly at a shared cost?

It was **RESOLVED** to produce a clear description of authority responsibilities.

**00408. CORRESPONDENCE**

- a) To receive Cantelupe Community Association correspondence regarding previous consultations – noted.

**00409. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting

Cllr Taylor-Gee asked that the town council consider taking over the Christmas Lights in 2022.	An agenda item has been added for the committee to consider investigating.
Cllr Gibson asked if the town council should reach out to the youth council that meet in the Polegrove	There is an item on the agenda to discuss future youth projects.
Cllr Barfoot asked about having stickers with QR codes in certain areas of the town linked to a survey to share ideas for specific areas.	An agenda item has been added for the committee to consider investigating.

- b) To receive questions from councillors and any future agenda items  
There were none.

**00410. DATE OF NEXT MEETING – 12<sup>th</sup> JANUARY 2022 6pm**

*Meeting closed at 21:08pm*

Signed.....

Date.....