

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held in the
COUNCIL CHAMBER, TOWN HALL, BEXHILL-ON-SEA

on **Wednesday 16th March 2022 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

10th March 2022

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 19th January 2022 (Appendix A)

5. COMMITTEES

To receive the minutes and updates of committees held since the last Full Council meeting:

- a) 26/01/2022 Community Committee (Appendix B)
b) 26/01/2022 Climate, Nature and Environment Committee (Appendix C)
c) 02/02/2022 Asset Transfer Committee (Appendix D)
d) 02/02/2022 Planning Committee (Appendix E)
e) 09/02/2022 Community Committee (Appendix F)
f) 02/03/2022 Asset Transfer Committee (Appendix G)
g) 02/03/2022 Planning Committee (Appendix H)

6. RECOMMENDATIONS FROM COMMITTEES

- a) Community Committee

That the town council adopts a policy that all written communications from Bexhill-on-Sea Town Council use clear plain English.

<https://www.gov.uk/guidance/content-design/updates>

- b) Climate, Nature and Environment Committee
That the town council investigates an emergency response plan.

7. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. *(Appendix I)*
- b) To note mayoral robes, hats and coat of arms are being obtained using the Charter Trustee funds ringfenced for civic items only.

8. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

9. UKRAINE

- a) To consider how the town council can support the people of Ukraine.

10. GOVERNANCE AND ADMINISTRATION

- a) To consider Town Centre Steering Group recommendations *(Appendix J)*
- b) To consider approving the following:
 - That this Council resolves to:
 - i. Widely offer FAIRTRADE Marked food and drink options internally and make them available for internal meetings
 - ii. Promote the FAIRTRADE Mark using Fairtrade Foundation materials in refreshment areas and promoting the Fairtrade Towns initiative in internal and communications and external newsletters
 - iii. Use influence to urge local retailers to provide Fairtrade options for residents
 - iv. Use influence to urge local business to offer Fairtrade options to their staff and promote the FAIRTRADE Mark internally
 - v. Engage in a media campaign to publicise the Fairtrade Towns initiative
 - vi. Nominate a council representative (member of officer) to sit on the Fairtrade Steering Group and support ongoing work to promote Fairtrade
 - vii. Organise events and publicity during national Fairtrade Fortnight – the annual national campaign to promote sales of products with the FAIRTRADE Mark
- c) To approve the following correction to motion in reference to s.245(6) Local Government Act 1972:
That the parish of Bexhill-on-Sea should have the status of a town and that the parish council should be known as Bexhill-on-Sea Town Council.

11. EXTERNAL REPRESENTATIVES

- a) To receive reports from external representatives (circulated prior to the meeting)
 - i. RALC - Cllr Winter and Cllr Taylor-Gee

- ii. Citizen's Advice Bureau – Cllr Gibson
- b) To consider appointing Cllr Plim external representative to Bexhill Air Cadet Squadron

12. MOTIONS FROM COUNCILLORS

a) Cllr Thomas

That this council considers purchasing the Methodist Church

b) Cllr Blagrove

We should film any meetings of the Bexhill on Sea Council which allow the public to be present, and live stream to YouTube. Equipment used should have very good sound quality.

c) Cllr Drayson

That this council earmarks £6,000 pounds from the unspent budget for 2021/22 to fund the street Bunting and Flag display in Bexhill on Sea town centre being planned by Light Up Bexhill CIC to celebrate Her Majesty the Queens Platinum Jubilee.

(Appendix K)

13. CORRESPONDENCE AND MATTERS FOR INFORMATION

There are none.

14. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

a) To receive answers to questions raised at the last meeting

Cllr Izzard asked when the motion that he raised about having a COVID debate would appear on the agenda.	This has taken place at the Climate, Nature and Environment Committee on 9th March 2022.
Cllr Izzard asked for an update on the Fairtrade motion.	The correct motion to support the Fairtrade Town Status is on the agenda of this meeting.
Cllr Izzard asked for an update about a motion that he had raised regarding bio-diversity.	This question has been withdrawn.
Cllr Izzard asked about the requirements for substitutes at committees.	The town council discussed the standing order reference 4 (d) v in August 2021 but decided not to name the substitutes to each committee and each named substitution is currently made by the person sending apologies. This can be reviewed without special motion now that six months has passed.

b) To receive questions from councillors

Questions shall be recorded in the minutes and responded to at the next meeting or before

c) To note any future agenda items

15. DATE OF NEXT MEETING – 20th APRIL 2022

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the commercially sensitive nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of item 15.

16. TO REVIEW SURVEY AND LEASE FOR NEW PREMISES