

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Community Committee:
Cllr Crotty; Cllr Brailsford; Cllr Baldry; Cllr Rustem; Cllr Hampton; Cllr Plim; Cllr Winter;
Cllr Carroll; Cllr El

You are summoned to attend a meeting of the
COMMUNITY COMMITTEE of BEXHILL-ON-SEA TOWN COUNCIL
to be held in **All Saints School, Bexhill-on-Sea** on **Wednesday 14th June 2023** at
6.30pm

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

8th June 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. TO ELECT CHAIR

2. TO ELECT VICE CHAIR

3. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

4. TO RECEIVE APOLOGIES FOR ABSENCE

5. TO RECEIVE DECLARATIONS OF PECUNIARY AND NONPECUNIARY INTERESTS

6. CHAIR'S ANNOUNCEMENTS

7. MINUTES

- a) To sign and approve the minutes for the meeting of 15th February 2023.
(Appendix A)

8. TO REVIEW ALL PROJECTS AS PER FULL COUNCIL MOTION AND CONSIDER WHETHER TO CONTINUE OR STOP:

Project	Status
Town Criers	Replacement to be considered? Direction on how to proceed required.
Five Year Strategy	How will this be monitored?
Coat of Arms	Still awaiting final Royal College of Arms Approval
Civic Reception Rotary Club	Food ordered, Town Hall booked, awaiting final agenda from Rotary
Regalia	Create secure storage in Hub and consider future awards, carry out insurance valuation
Noticeboards	Four new boards being sourced, one to be decided on for Pebsham
Charter Trustees Booklet	Prices being sought for design and print for new booklet
Bexhill News	Monthly advertorial, rack being sourced for Hub
Mascot	Research and costs being presented to the committee
Carnival	Committee to decide on how the Town Council will be represented
Bexhill Day	Flypast booked, Committee to decide on event structure
Training	HR Training quote from supplier provided to Committee - decision required
Training	General training by Trevor Leggo - dates/times to be considered by the Committee
Training	Dementia training to be sourced
Training	Matrix for recording training to be created and published
External Event Website	Research complete and being written up in a report for presentation at next meeting
Bexhill Showcase	Event organised and completed - is the committee wanting to do this again?
Dementia Friendly Coffee Morning	Research into other care homes being carried out
Remembrance Events	Council organises both Little Common and Bexhill Parade events and road closures
Covid Recovery Events	Health and Wellbeing Market - all organisation completed, final bookings and checks being made ahead of event on 8th July
Christmas Lights	Research complete and report provided to committee to consider next steps
Flagpole	Council assisting with permissions for flagpole installation on Little Common Roundabout
Teddy Bears Picnic	Council assisting with the organisation of the event with Bexhill 100
Running Space	Supporting risk assessment and organisation of Midnight to Midnight event
Glyne Gap Roundabout	Council attempting to work with RDC
Poppy Car	Committee to consider its assistance with the event
D-Day	Committee to consider supporting an event in 2024
Anglo-Continental Market	To consider carrying out road closures and risk assessment using council insurance

9. FIVE YEAR STRATEGY

- a) To note Full Council adopted Five-Year Strategy and page set up on website

10. MAYORAL OFFICE

- a) To note Coat of Arms update.
- b) To note update on Civic Reception for 100 year anniversary of Rotary Club 21st July 2023.
- c) To consider the use of awarding regalia for town awards, a garden award and the use of other regalia.
- d) To consider conversion of area in Hub to store regalia and move from Town Hall.
- e) To consider next steps following resignation of a Town Crier.
- f) To consider request from Cllr Brailsford that the Town Council obtain the motoring photos from the Cooden Beach Hotel that are being held at Bexhill Museum and display at the Hub.

11. COMMUNICATIONS

a) NOTICEBOARDS

- i. To note noticeboards being sourced for (Ravenside Retail Park, Barack Hall Park, Down Road and Collington Wood) and to receive update on the Pebsham/ Glyne Gap noticeboard.
- ii. To consider requesting the use of the Norman's Bay Noticeboard.

b) CHARTER TRUSTEE BOOKLET

- i. To receive update on production of new Charter Trustee booklet.

12. PRESS AND MEDIA

- a) To note Bexhill News providing rack in July.

13. EVENTS

a) BEXHILL MASCOT

To receive update on investigations for mascot *(Appendix B)*

b) BEXHILL CARNIVAL 2023

To consider plan for stall.

c) BEXHILL DAY

To receive an update on Bexhill Day 2023

14. COUNCILLOR TRAINING EVENTS

- a) To consider booking HR and employer training event - £750 Virtual or £1,100 in person.
- b) To note Dementia Training to be organised.
- c) To note internal training/procedural event to be arranged with Trevor Leggo.

- d) To note welcome pack and induction training carried out for new councillors.
- e) To note training matrix to be prepared and published on website.

15. EXTERNAL EVENT COORDINATION WEBSITE

- a) To receive update on external event coordination

16. DEMENTIA FRIENDLY COFFEE MORNING

- a) To note research another similar event for a different care home in the community.

17. ROYAL BRITISH LEGION EVENTS

- a) To note Bexhill Showcase event completed.
- b) To note updates on Remembrance Parades for 2023.
- c) To note update on flagpole being investigated for Little Common Roundabout.
- d) To consider the Town Council's involvement in the Poppy Car initiative (Cllr Plim)

18. COMMUNITY EVENTS

- a) To note update on Bexhill 100 world record attempt at teddy bears picnic 2023.
- b) To receive update on Glyne Gap roundabout development.
- c) To consider assisting Bexhill Lions with the Anglo/Continental Market.
- d) To consider request by Cllr Crotty (made at Full Council) that the Town Council supports a D-Day event in 2024.
- e) To receive update on supporting of Running Space Midnight to Midnight event

19. COVID RECOVERY EVENTS

- a) To receive update on Health and Wellbeing Market - 8th July 2023.

20. CHRISTMAS LIGHTS

- a) To receive update on research so far. *(Appendix C)*

21. MOTIONS FROM COUNCILLORS

There are none.

22. CORRESPONDENCE

- a) Email from resident asking for date of Bexhill Day.
- b) Email from Heart of Sidley for assistance with deadlines for Christmas lighting from East Sussex County Council.

23. QUESTIONS FROM COUNCILLORS

a) To note answers to questions from the last meeting

Cllr Plim asked if Norman's Bay community board could be used.	This request is on the agenda.
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b) To receive questions from councillors and any future agenda items
Questions shall be recorded in the minutes and responded to at the next meeting or before.

24. DATE OF NEXT MEETING – 13th SEPTEMBER 2023

All motions for the next meeting of the Community Committee on 13th September 2023 must be received by 4th September 2023.