

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council Climate, Nature and Environment Committee
Cllr Brailsford; Cllr Carroll; Cllr Izzard; Cllr Norris; Cllr Taylor-Gee; Cllr Thomas; Cllr Wray

You are summoned to attend a meeting of the
CLIMATE, NATURE AND ENVIRONMENT COMMITTEE
of **BEXHILL-ON-SEA TOWN COUNCIL**

to be held in the **Summerhill Allotment Site, Knebworth Road, Bexhill-on-Sea**
on **Wednesday 11th August 2021 at 6:30pm** when it is proposed to transact the following
business:

Julie Miller
Clerk and Responsible Financial Officer

5th August 2021

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. TO ELECT CHAIRMAN

2. TO ELECT VICE CHAIRMAN

3. TO RECEIVE APOLOGIES FOR ABSENCE

4. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

5. CHAIRMAN'S ANNOUNCEMENTS

6. PUBLIC PARTICIPATION SESSION

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

7. GOVERNANCE AND ADMINISTRATION

- a) To review terms of reference (Appendix A)
 - i. To consider future verge maintenance to be included in terms of reference

- b) To note committee budget:
- | | |
|--|--------------|
| Allotment Maintenance Expenditure | £2350 |
| Allotment Water Expenditure | £630 |
| Allotment Rental Income | £1630 |
- c) To consider formation of Community Climate and Nature Emergency Panel.
(Appendix B)
- d) To consider formation of a working group to investigate beach and bathing issues.
- e) To note that each future council decision shall consist of project plan report format prepared by the town clerk, the report shall include an assessment of the impact of each decision on the environment.
- f) To consider how the council can monitor its progress in carbon neutrality.

8. FUTURE MEETING GUESTS

- a) To consider inviting East Sussex County Council Climate Emergency Officer to present to the committee.
- b) To consider inviting Rother District Council Environment and Policy Manager to present to the committee.
- c) To consider any other suitable guests to be invited to a future meeting.

9. GREAT BIG GREEN WEEK

- a) To consider participation 18th – 26th September 2021 and agree actions
www.greatbiggreenweek.com

10. LOCAL ISSUES

- a) To note major sewerage leak at St Leonards beach and agree actions.

11. NEIGHBOURHOOD PLAN

- a) To consider next steps

12. ALLOTMENT SITES

- a) To note Town Clerk liaising with Rother District Council regarding allotment responsibilities and a full report will be received at the next meeting.

13. MOTIONS FROM COUNCILLORS

- a) **Cllr Izzard**

This committee recommends to Full Council that Bexhill-on-Sea Town Council supports the Divest East Sussex Campaign calling on East Sussex County Council to divest the East Sussex Pension fund from its holdings in the damaging Fossil Fuel companies, and that a letter should be sent to the East Sussex Pension Committee from BTC urging them to show real leadership in the climate crisis and make a commitment to urgently divest the remaining investments in fossil fuel companies.

14. CORRESPONDENCE

- a) To consider request from East Sussex County Council for Bexhill-on-Sea Town Council to take responsibility of Gubby's Balls in Devonshire Square.
- b) To consider Cllr Bayliss request to promote the use of buses.

15. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

Questions shall be recorded in the minutes and responded to at the next meeting or before.

APPENDIX A

Terms of Reference for Climate, Nature and Environment Committee

- a) To monitor the implications of highways, transport and environmental issues within the Council's area.
- b) To be responsible for the Council's involvement with all highways, transport and environmental issues and to review and respond to consultations/communications.
- c) To consider the appearance of the town and work with others to implement improvements including:
 - i. Street Furniture ([bus]shelters, benches, litter bins/litter collection)
 - ii. Notice Boards
 - iii. Signs
 - iv. Floral arrangements
 - v. Dog waste bins
 - vi. Wooden finger posts (with East Sussex County Council)
 - vii. Footpaths and stiles (with East Sussex County Council)
 - viii. Overhanging trees/hedges
- d) To consider crime prevention measures including liaison with Police
- e) To monitor and promote public transport services and to encourage sustainable transport.
- f) To oversee the operation of five allotment sites which are run by local Allotment Associations and to be responsible for the remaining two sites.
- g) To liaise with residents to identify projects that can be funded by Community Infrastructure Levy (CIL).
- h) To monitor the Environment Budget (including CIL)
- i) To promote a culture of safety by risk assessments and compliance with current health and safety procedures.

APPENDIX B

Terms of Reference for Community Climate and Nature Emergency Panel

- a) The Panel shall consist of 3 Councillor members appointed by the CNE Committee and an unlimited number of non-councillor members (any local community organisations, residents and businesses should be invited to join)
- b) The Panel shall be led by climate and nature experts appointed by the CNE Committee.
- c) The Panel will hold a number of sessions (dates and venues to be decided by the panel in conjunction with the town clerk) for members to learn about the climate and nature challenges we face, to research and debate local possible solutions and to form and present a list of priorities and recommendations to Full Council.
- d) The Panel will produce notes for each meeting, of which are to be circulated to all Panel members and progress updates are to be provided to the CNE Committee regularly.
- e) This panel is unable to make council decisions however is able to make full representation to each relevant committee/full council in line with the council Standing orders.