

## BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held at the **Town Hall Committee Room** on **Wednesday 9<sup>th</sup> February 2022 at 6:30pm**

**PRESENT:** Cllr Baldry; Cllr Brailsford; Cllr Carroll; Cllr Blagrove; Cllr Gibson; Cllr Plim; Cllr Rustem; Cllr V Taylor-Gee; Cllr Winter

**ALSO IN ATTENDANCE:** J Miller, Clerk

### 00487. APOLOGIES FOR ABSENCE

There were none.

### 00488. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

There were none.

### 00489. CHAIRMAN'S ANNOUNCEMENTS

The chairman warned attendees about trailing wires from external recording equipment. The length of the agenda was noted and the chairman appealed to committee members for efficient discussion of business.

### 00490. PUBLIC PARTICIPATION

There were none.

### 00491. MINUTES

It was **RESOLVED** to sign and approve the minutes of the meeting of 8<sup>th</sup> December 2021 and 26<sup>th</sup> January 2022.

### 00492. THE BIG SURVEY

a) To receive an update

It was noted that over 2000 responses had been received and the results are being prepared. This is taking time due to the amount of free format comments that require categorising.

### 00493. TOWN CRIER

a) To consider event management plan for Town Crier auditions

It was **RESOLVED** to proceed with the Town Crier auditions and for the clerk in conjunction with the Mayor and Deputy Mayor to finalise the event.

### 00494. REGALIA

a) To note inventory to be carried out on regalia at town hall and future storage to be considered – noted.

b) To receive update on regalia exhibition at the Bexhill Museum.

It was noted that the clerk is working with the museum to display items of the regalia.

c) To receive update on Mayoral robes, hats and collar

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It was noted that replacement robes and hats are being investigated.

- d) To receive update on coat of arms.

It was noted that the College of Arms had been formally approached for permission to use the Coat of Arms.

**00495. CIVIC AWARDS AND FREEDOM OF THE TOWN**

- a) To consider civic awards scheme

It was **RESOLVED** that the civic awards scheme be adopted, the closing date will be 18<sup>th</sup> March.

- b) To consider date and initial plan for award ceremony

It was **RESOLVED** that the ceremony will be merged with the Freedom Award ceremony and take place the week commencing 18<sup>th</sup> April 2022. The clerk will make the formal arrangements, in conjunction with the Mayor.

**00496. NOTICEBOARDS**

- a) To note update on noticeboards and receiving keys from RDC for Devonshire Square board.

Cllr Blagrove's asked that her comments about the costs of the noticeboards were formally noted by the Chairman.

It was noted that the specification of the boards and permission for installation is underway. RDC had not yet returned the key for the Devonshire Square noticeboard.

- b) To note clerk preparing project plan for telephone boxes – noted.

**00497. BEXHILL RADIO**

- a) To receive request from Bexhill Radio for live Q&A.

It was **RESOLVED** to ask for more specific questions regarding the town council.

**00498. TOWN FORUM EQUIPMENT**

- a) To note equipment collected from Town Forum and inventory to follow.

It was **RESOLVED** for the clerk to report on the costs of live streaming previously charged. A recording policy will be considered at a future meeting.

**00499. NEWSLETTER**

- a) To consider draft newsletter

It was **RESOLVED** to delegate the final production of the newsletter to the clerk, in conjunction with the Chairman of the Community Committee.

**00500. ANNUAL TOWN MEETING**

- a) To agree date and format of meeting.

It was **RESOLVED** that the meeting will include an annual review from the Mayor and chairman of the committees, question and answers from public, possible ward areas for residents to speak to councillors and community organisations in attendance. Possible venues to include Manor Barn, Bexhill College, Leisure Centre or Academy to be investigated. The event will take place on a Saturday evening before 18<sup>th</sup> May.

**00501. COUNCILLOR TRAINING EVENTS**

- a) To note training agenda for first session on 16<sup>th</sup> February 2022.  
The clerk will email the documents in digital form by 11<sup>th</sup> February 2022 and if printed copies are required this will be requested in advance.
- b) To consider next training session 20<sup>th</sup> April 2022 in replacement of Full Council.  
It was **RESOLVED** that training will be held after Full Council on 20<sup>th</sup> April 2022 should the length of the meeting allow.
- c) To consider ‘bite sized’ training sessions to be held during working hours and to share ideas for the programme.  
It was **RESOLVED** to plan in bite-sized training sessions dependent on demand.

**00502. EXTERNAL EVENT COORDINATION**

- a) To consider how the town council can formulate a diary to promote all Bexhill events.  
It was **RESOLVED** to investigate a website to promote the town and its events.

**00503. KING OFFA/BEXHILL DAY 2022**

- a) To receive update from Carnival Committee liaison from Cllr Brailsford, Cllr Plim, Cllr Winter, Cllr Rustem after attending committee.  
It was noted that the Carnival Committee have been advised of the grants and donation fund and are pleased to work with the town council. Councillors will be attending the next Carnival Committee meeting.

**00504. DEMENTIA FRIENDLY COFFEE MORNING**

- a) To consider draft project plan.  
It was **RESOLVED** to investigate the full costs of the event and report back to the next meeting.

**00505. REMEMBRANCE 2022**

- a) To consider supporting Little Common war memorial project.  
This item was deferred to the next meeting.
- b) To consider involvement in RBL Falklands Anniversary event.  
It was **RESOLVED** that the committee contact the RBL to assist in the Falklands Anniversary event.
- c) To consider supporting Bexhill and Little Common RBL Band  
It was **RESOLVED** to support the Bexhill and Little Common RBL Band.
- d) To receive update from Cllr Carroll on parade in Sidley.  
It was noted that local groups are considering how they can participate in a Remembrance Parade in Sidley and Cllr Carroll will report back at the next meeting.

**00506. COVID RECOVERY EVENTS**

- a) ‘Happy to Chat’ café initiative – to consider project plan  
It was **RESOLVED** to prepare the risk management plan, designs and templates for the project and report back to the next meeting.
- b) Health and Wellbeing Market – to receive feedback from Cllr Barfoot and to agree event plan and dates

It was **RESOLVED** for the town council to organise the event, the clerk will prepare a project plan for discussion at the next meeting. The event will be held in late summer.

- c) Ageing Well Project – to receive feedback from Cllr Barfoot and previous research to be provided by Cllr Taylor-Gee

It was **RESOLVED** for the revised strategy project of funding sports professionals to be investigated formally.

**00507. MOTIONS FROM COUNCILLORS**

- a) **Cllr Blagrove**

That the town council strengthens its Media & Communications Policy to protect the council.

Councillors should be prevented from going on social media and misleading the public when it comes to motions that are already under discussion by the whole council or a committee, making it look like it is actually their own work or claiming to be *the* person they should communicate with regarding any particular subject.

The motion was not carried.

**00508. CORRESPONDENCE**

There are none.

**00509. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting

There were none.

- b) To receive questions from councillors and any future agenda items

Cllr Plim asked if investigations into creating a 'Posh Club' in Bexhill could be added to the next agenda.

Cllr Plim asked if the civic regalia could be used as civic awards.

**00510. DATE OF NEXT MEETING – 13th APRIL 2022**

*The meeting closed at 21:22pm*

Signed.....

Date.....

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