

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held at
PEBSHAM COMMUNITY CENTRE, SEABOURNE ROAD, BEXHILL-ON-SEA.

on **Wednesday 5th July 2023 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

29th June 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

a) Wednesday 7th June 2023

(Appendix A)

6. COMMITTEES

a) To note Cllr Winter resignation from Asset Transfer Committee and consider appointing replacement member.

b) To note minutes from committee meetings held since the last meeting:

This item is for noting, no decisions are to be made concerning these minutes.

i. Planning Committee 14/06/2023

(Appendix B)

ii. Community Committee 14/06/2023

(Appendix C)

iii. Asset Transfer Committee 21/06/2023

(Appendix D)

iv. Finance and General Purposes Committee 21/06/2023

(Appendix E)

7. RECOMMENDATIONS FROM COMMITTEES

- a) Finance and General Purposes Committee
 - i. To adopt Neurodiversity Policy *(Appendix F)*
 - ii. To amend the Terms of Reference of committees that moves the following responsibility from the Climate, Nature and Environment Committee to the Finance and General Purposes Committee:
To liaise with residents to identify projects that can be funded by Community Infrastructure Levy (CIL).

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor.
- b) To approve Mayoral Visit Form for use by the Town Council. *(Appendix G)*

9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY REVIEW 2022-23

- a) To approve the internal audit report 2022-23 *(Appendix H)*

11. GOVERNANCE AND ADMINISTRATION

a) To note DBS checks completed for:

- i. Elly Gibson
- ii. Julie Norris
- iii. Paul Plim
- iv. Connor Winter
- v. Lynn Brailsford
- vi. Andrew Crotty
- vii. Paul Wilson
- viii. Charlie Rustem
- ix. Bryan Clasby
- x. Memish Huseyin
- xi. Huseyin El

b) To note DBS checks due to be completed for:

- i. Brian Drayson
- ii. Claire Baldry
- iii. Tony Carroll
- iv. Nigel Jacklin
- v. Alan Thomas
- vi. Trudy Hampton
- vii. Alan Goss

- c) To note awaiting response from NALC/LGA about equality training
- d) To review streaming options previously investigated by the council and consider next steps. *(Appendix I)*

- e) To note difficulties in obtaining ad-hoc Wednesday evening bookings at the venues suggested by Councillors and agree next steps for a meeting room venue.

12. ROTHER DISTRICT COUNCIL LIAISON

- a) To note liaison being organised.
- b) To receive update from external representatives on Rother District Council High Street Task Force – Cllr Plim

13. SUSSEX POLICE LIAISON

- a) To report next police focus group to take place in July.
- b) To note Clerk meeting with RDC to ascertain CCTV opportunities.

14. NORTHEYE ASYLUM PROPOSAL

- a) To review categorised Northeys feedback and consider next steps. *(Appendix J)*

15. SUPPORT FOR UKRAINE

- a) To receive update from Cllrs Brailsford and Cllr Plim on 'Bexhill Hub for Ukraine Support'.

16. EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson
 - i. To consider appointing a second representative
- b) Citizen's Advice Bureau – Cllr Gibson
- c) Bexhill Air Cadet Squadron – Mayor
- d) Fairtrade – Cllr Baldry
- e) Bexhill Maritime – Cllr Gibson
- f) Little Gate Farm – Cllr Gibson
- g) Support for Ukraine – Cllr Brailsford and Cllr Plim (reported earlier in the meeting under a standing agenda item)

17. MOTIONS FROM COUNCILLORS

- a) Cllr Jacklin
That the Town Council discusses how it can encourage more female councillors.
- b) Cllr Jacklin
That the Town Clerk records the number of males and females who attend the initial session of the meeting.
- c) Cllr Jacklin
At their 12th June Cabinet meeting Rother District Council discussed and agreed a 'Net Zero Pledge for UK 100 membership.' Can the relevant committee investigate what this means and report back to the Full Council?
- d) Cllr Jacklin
The Home Office has a Northeys liaison which includes representatives of local bodies. Should the Town Council should ask to have a representative on this group and if so, can the Town Council select one Councillor to attend?
- e) Cllr Huseyin El

That the Town Clerk investigates the installation of a fully accessible play park in Pebsham

- f) Cllr Baldry
That the Council asks the Town Clerk to compile some guidance on different models of co-option for discussion at the next meeting of the Full Council.
- g) Cllr Crotty
For the Council to investigate fining companies and businesses that fly poster all over town.
- h) Cllr Huseyin
That the Town Council investigate the installation of a putting green and or crazy golf in the town.
- i) Cllr Crotty
That the Town Council sets up a sub-committee to see what can be done to fix/replace the Fountains on the seafront.
- j) Cllr Crotty
That the council creates a policy for Councillors surgeries to be held in the hub, in the meeting room.

18. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

- a) Open letter from Chamber of Commerce concerning District Council charges for open spaces.
- b) NALC Newsletters
- c) Invitation to all Councillors to Bexhill In Bloom event.
- d) Rother District Council Members Bulletin.
- e) Emails from resident concerning councillor social media posts.

19. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.

Cllr Jacklin asked: How the Council can encourage more females to become councillors.	This item is on the agenda.
Cllr Jacklin asked That a quote for video streaming/recording either all of the Council meetings or just Full Council meetings	This item is on the agenda.
Cllr Jacklin asked Has Rother District Council been in touch with the Town Council about its plans if Northeye goes ahead?	No.
Cllr Wilson asked	Photographs have been organised separately.

if when councillors have DBS checks done could they have their photograph taken.	
<p>CLlr Crotty asked: If the Council could promote the Mayor and Deputy in Bexhill News.</p>	Due to the publication deadlines, this will be available in the July edition.
<p>CLlr Crotty asked: if the Town Council would be willing to support a future event for D-Day.</p>	This is already being investigated by the Community Committee.

- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

20. DATE OF NEXT MEETING –6th SEPTEMBER 2023.

All motions for the next meeting of full council on 6th September 2023 must be received by 27th August 2023.