

## **BEXHILL-ON-SEA TOWN COUNCIL**

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

**BEXHILL-ON-SEA TOWN COUNCIL** to be held at  
**THE BEXHILL SENIOR CITIZEN'S CLUB, EVERSLEY ROAD,**  
**BEXHILL-ON-SEA.**

on **Wednesday 10<sup>th</sup> April 2024 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

4<sup>th</sup> April 2024

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Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

### **AGENDA**

#### **1. PUBLIC PARTICIPATION**

*In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.*

#### **2. APOLOGIES FOR ABSENCE**

#### **3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

#### **4. CHAIR'S ANNOUNCEMENTS**

#### **5. TO SUSPEND STANDING ORDERS TO ALLOW BEXHILL FOODBANK TO ADDRESS THE MEETING**

#### **6. MINUTES**

To approve the minutes of the following meetings of the full council:

a) Wednesday 7<sup>th</sup> February 2024

(Appendix A)

b) Wednesday 6<sup>th</sup> March 2024

(Appendix B)

#### **6. COMMITTEES**

a) To note minutes from committee meetings held since the last meeting:

- i. Climate, Nature and Environment Committee 28/02/24 (Appendix BB)
- ii. Planning and Development Advisory Committee 06/03/2024 (Appendix C)
- iii. Asset Transfer Committee 13/03/24 (Appendix D)
- iv. Community Committee 13/03/24 (Appendix E)
- v. Finance and General Purposes Committee 20/03/2024 (Appendix F)

b) To note current vacancies on committees as per Terms of Reference and appoint members to the following vacancies:

- i. Planning and Development Advisory Committee x 2
- ii. Climate, Nature and Environment Committee x 2
- iii. Finance and General Purposes Committee x 1
- iv. Asset Transfer Committee x 1

## 7. RECOMMENDATIONS FROM COMMITTEES

a) Asset Transfer Committee:

- i. For the council to appoint a public toilet consultant Public Convenience Ltd to provide professional advice and guidance for Devonshire Square toilets at a cost of £1000.
- ii. To appoint the toilet cleaning contractor.

b) Climate, Nature and Environment Committee:

- i. To support David Dennis in writing to the Secretary of State to support an extension of the SSSI from Combe Valley over Galley Hill. (Appendix G)

c) Finance and General and Purposes Committee

- i. To approve the Health and Safety Handbook (Appendix H)
- ii. To approve the Health and Safety Manual (Appendix I)

## 8. MAYOR'S OFFICE

a) To receive update on the work of the Town Mayor. (Appendix J)

## 9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

## 10. GOVERNANCE AND ADMINISTRATION

a) To review current project list.

[Current Projects - Bexhill-on-Sea Bexhill-On-Sea, East Sussex - Bexhill-on-Sea, Bexhill-On-Sea \(bexhilltowncouncil.gov.uk\)](https://www.bexhilltowncouncil.gov.uk/current-projects)

b) To receive NALC advice regarding delegated authority. (Appendix K)

**11. ROTHER DISTRICT COUNCIL LIAISON**

- a) To note update on Town Centre Visioning Group – Cllr Brailsford.
- b) To note leaders meetings 12/04/2024 – Cllr Brailsford and Cllr Wilson.

**12. SUSSEX POLICE LIAISON**

- a) To note no further update.

**13. NORTHEYE ASYLUM PROPOSAL**

- a) To receive any updates.

**14. ST LEONARD'S ROAD GREENING PROJECT**

- a) To receive any updates.

**15. ACCESSIBLE PLAY PARK FOR PEBSHAM**

- a) To note design and build tender being added to the Contracts Finder website and grant funding being explored.

**16. PUTTING GREEN/ CRAZY GOLF**

- a) To note Rother District Council considering the Crazy Golf proposal.  
Lawns are priced at £426 per day, but a 50% discount could be negotiated depending on the number of days booked. Re-seeding and re-turfing will need to be negotiated depending on damage.

**17. KEANE**

- a) To note no response from agent, continuing to chase.

**18. VISIONING EXERCISE**

- a) To note event being held on 1<sup>st</sup> May 2024.

**19. EXTERNAL REPRESENTATIVES**

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Jacklin
  - i. To review RALC subscription increase.
- b) Citizen's Advice – Cllr Byrne
- c) Bexhill Air Cadet Squadron – Mayor
- d) Bexhill Maritime – Cllr Timpe
- e) Little Gate Farm – Cllr Jacklin
- f) Devolved Services Meeting with Parishes and RDC Members 28/03/2024 – Cllr Plim and Cllr Brailsford
- g) Rother Voluntary Action – to receive update on request for representative.
- h) Rural Parish Conference – to appoint two representatives to attend on 19/04/2024 at Great Dixter House and Gardens in Northiam.
- i) To review invite for Cllr Wilson to become a member of the Town Board.

## 20. MOTIONS FROM COUNCILLORS

- a) Cllr Jacklin  
Can the Town Council publish a monthly update on progress with the public conveniences stating which ones are open, when others are likely to be opened if this is known and other details as appropriate (e.g. negotiations with local group in progress).
- b) Cllr Timpe  
To consider the main sponsorship of the upcoming 70's Explosion Event on July 20<sup>th</sup> 2024 for £5000 and to also consider the continuing support of these annual major events for the next 3 years as we have done for the Carnival. A presentation by White Label CIC can be organised for the May meeting.
- c) Cllr Rustem  
That the council provides members with tablets for the purposes of council related activity.

## 21. CORRESPONDENCE AND MATTERS FOR INFORMATION

*All information circulated to councillors prior to the meeting.*

There is none.

## 22. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.

Cllr Timpe asked that the council consider supporting the 70's experience event.	Any community group or organisation that is seeking support should put this in writing to the Town Clerk to be considered at a future meeting.
Cllr Carroll asked if the council could start documenting the history of the Mayor.	This is already underway in the Bexhill-on-Sea Civic History Booklet being prepared by the Community Committee.

- b) To receive questions from councillors at the meeting.  
*Questions shall be recorded in the minutes and responded to at the next meeting or before.*
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

## 23. DATE OF NEXT MEETING – 8<sup>TH</sup> MAY 2024 – ANNUAL GENERAL MEETING.

*All motions for the next meeting of full council on 8<sup>th</sup> May 2024 must be received by 28<sup>th</sup> April 2024.*

*Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will not be permitted to attend during the following items:*

**24. TO CONSIDER MAYORAL CADET APPLICATIONS FOR 2024-2025**

**25. TO RECEIVE UPDATE ON SACKVILLE METHODIST CHURCH**

**26. TO RECEIVE UPDATE ON LEGAL CLAIM**