

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held at
ROTHER DISTRICT TOWN HALL, BEXHILL-ON-SEA.

on **Wednesday 4th October 2023 at 6.30pm** when
it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

28th September 2023

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

I. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chair of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chair of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. CHAIR'S ANNOUNCEMENTS

5. MINUTES

To approve the minutes of the following meetings of the full council:

a) Wednesday 6th September 2023

(Appendix A)

6. COMMITTEES

a) To note minutes from committee meetings held since the last meeting:

i. Asset Transfer Committee 13/09/2023

(Appendix B)

ii. Community Committee 13/09/2023

(Appendix C)

iii. Planning and Development Advisory Committee 27/09/2023

(Appendix D)

iv. Finance and General Purposes Committee 27/09/2023

(Appendix E)

7. RECOMMENDATIONS FROM COMMITTEES

- a) Community Committee
 - i. To consider Christmas Lights project plan from Community Committee, following endorsement from Finance and General Purposes Committee. *(Appendix F)*
- b) Finance and General Purposes Committee
 - i. To approve Equality and Diversity Policy. *(Appendix G)*

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor.

9. REPORTS FROM COUNCILLORS

External councillors may report for three minutes. Written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
 - i. To consider request from Cllr Bayliss for the Town Council to take on tree planting project in St Leonard's Road.
- c) To receive ward reports from Town Councillors.

10. GOVERNANCE AND ADMINISTRATION

- a) To note DBS checks outstanding for:
 - i. Tony Carroll
- b) To note equipment being purchased for audio recording. Audio recording to commence at next meeting.
- c) To consider quotations for videoing meetings. *(Appendix H)*
- d) To note future meeting venues arranged as follows, due to town hall unavailability:
 - i. 10th April 2024 – Pebsham Community Hub
 - ii. 17th April 2024 – St Peter's Community Centre (to be confirmed)
 - iii. 24th April 2024 – All Saints
 - iv. 8th May – Pebsham Community Hub
- e) To note conclusion of audit and no matters raised by external auditor.

11. ROTHER DISTRICT COUNCIL LIAISON

- a) To receive update from external representatives on Rother District Council High Street Task Force – Cllr Brailsford; Baldry; Plim; Huseyin; Crotty
- b) To note leaders meeting being arranged.

12. SUSSEX POLICE LIAISON

- a) To note Police liaison group taking place on 17th November 2023.

13. NORTHEYE ASYLUM PROPOSAL

- a) To note no response from Home Office regarding feedback.

- b) To receive update from Cllr Jacklin.

14. SUPPORT FOR UKRAINE

- a) To receive update from Cllrs Brailsford and Cllr Plim on 'Bexhill Hub for Ukraine Support'.

15. KITES NEST WOOD AND WET WOOD

- a) To note request from landowner for an offer from the council.
- b) To note deadline for bids is 1st February 2024.

16. PEBSHAM ACCESSIBLE PLAY PARK

- a) To note Rother District Council investigating lease options at Pebsham Recreation Ground and play park options and grant funding being investigated.

EXTERNAL REPRESENTATIVES

To receive reports from external representatives (circulated prior to the meeting)

- a) RALC – Cllr Wilson and Cllr Crotty
- b) Citizen's Advice – Cllr Gibson
- c) Bexhill Air Cadet Squadron – Mayor
- d) Fairtrade – Cllr Baldry
- e) Bexhill Maritime – Cllr Gibson
- f) Little Gate Farm – Cllr Gibson
- g) Support for Ukraine – Cllr Brailsford and Cllr Plim (reported earlier in the meeting under a standing agenda item)
- h) High Street Task Force – Cllr Brailsford, Cllr Baldry, Cllr Plim, Cllr Huseyin and Cllr Crotty (reported earlier under a standing agenda item)

16. MOTIONS FROM COUNCILLORS

- a) Motions carried forward from last meeting

- i. Cllr Goss

That the Town Clerk is requested to produce an 'Events' sheet with dates and times for each month to be issued by email to Councillors 2 weeks prior to the month start listing all events which Committees have planned or which Councillors have been invited to or may have an involvement in so that they can be understood and diarised.

- ii. Cllr Wilson

To review the communication protocol from committees to all other councillors regarding events that are being arranged for the Town by the Bexhill-on-Sea Town Council.

- iii. Cllr Wilson

To ensure that the chair and vice chair of the Finance Committee are signatories on the bank accounts to enable the processing of payments by either of the above.

iv. Cllr Wilson

Asks the Town Council to add an agenda item of The Bexhill Trust to enable new councillors to understand what it is, how much money there is, what's it for and which councillors are involved within it?

b) Motions received for this meeting

i. Cllr Drayson

That this Council, establishes a Working Group, of no more than four (4) Councillors to research and produce an alternative method of co-opting Members onto Bexhill Town Council. Members of the Working Group will be appointed at this evening's meeting and will present their recommendations to Full Council at its meeting to be held on Wednesday 8th November. The Working Group shall be quorate with three members present.

ii. Cllr Jacklin

That the Council publishes the summary analysis of the Northeye public meeting held on 26th April.

17. CORRESPONDENCE AND MATTERS FOR INFORMATION

All information circulated to councillors prior to the meeting.

Correspondence not noted at last meeting:

- a) Thank you email from Bexhill TreFoil Guild for Mayor's Attendance at event.
- b) One You East Sussex Newsletter.
- c) Email from Chair of Rother District Council welcoming invitations to engagements.
- d) Email from Resident concerning effect of Northeye proposal on the Bexhill Housing market.
- e) Rother District Council Members Bulletin July 2023.
- f) Email from the Footbridge Gallery – Judging.
- g) W. Ave Arts Chapel Path underpass project.
- h) Email from RVA – Volunteer awards.
- i) Complaint from Co-Option candidate.
- j) Emails from Rother District Council regarding shade at Bexhill skate park.
- k) Email from Resident regarding safety concerns due to Northeye Proposal.
- l) Email from Resident regarding Noticeboards.
- m) Complaint about a Councillor referred to Rother District Council.
- n) Email from Rural Market Town Group.
- o) Sussex Police Crime Commissioner's Survey.
- p) East Sussex County Council Adult Social Care Strategy.
- q) NALC/ De Montfort University Local Council Elections Surveys.

r) Request for letter of support for Bexhill Maritime grant application from Rother District Council.

18. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting.
There were none.
- b) To receive questions from councillors at the meeting.
Questions shall be recorded in the minutes and responded to at the next meeting or before.
- c) To note any future agenda items.
- d) To consider any new risks to be added to the risk register.

19. DATE OF NEXT MEETING – 8th NOVEMBER 2023.

All motions for the next meeting of full council on 8th November 2023 must be received by 30th October 2023.