

**BEXHILL-ON-SEA TOWN COUNCIL**

Minutes of the meeting of the Meeting of the **COMMUNITY COMMITTEE** of **BEXHILL-ON-SEA TOWN COUNCIL** held in **Committee Room, Town Hall, Bexhill-on-Sea** on **Wednesday 13<sup>th</sup> October 2021 at 6.30pm**

Present: Cllr Baldry (Chairman); Cllr Brailsford; Cllr Barfoot; Cllr Carroll; Cllr Plim; Cllr Taylor-Gee; Cllr Winter

Also in attendance: J Miller Clerk;

**00243. TO RECEIVE APOLOGIES FOR ABSENCE**

It was **RESOLVED** to receive and approve apologies for absence with reasons given from Cllr Rustem.

**00244. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

There were none.

**00245. CHAIRMAN'S ANNOUNCEMENTS**

The chairman announced that there is a vacancy on the committee which will be filled at full council. The chairman agreed to move the item to discuss the development of the United Reform church and the item to discuss a Town Crier forward on the agenda and asked that standing orders be suspended to allow the Official Town Crier of Hastings to speak to the committee.

**00246. PUBLIC PARTICIPATION SESSION**

A member of the public spoke about the benefits of the United Reform Church garden and asked if the council could register this an Asset of Community Value.

**MINUTES**

**00247.** It was **RESOLVED** to sign and approve the minutes of the meeting of 28<sup>th</sup> July 2021

**00248.** It was **RESOLVED** to sign and approve the minutes of the meeting of 9<sup>th</sup> August 2021

**00249.** It was **RESOLVED** to sign and approve the minutes of the meeting of 22<sup>nd</sup> September 2021

**00250. THE BIG SURVEY 2021**

- a) To receive update on survey and review action plan  
It was **RESOLVED** to include the survey in the Rother Alerts.
- b) To consider data entry plan  
It was **RESOLVED** to proceed with the data entry plan.
- c) To note Farmers Market stall booked for 22<sup>nd</sup> October – noted.

**00251. CORRESPONDENCE**

- a) To discuss supporting the development of the United Reform Church Garden usage.

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It was **RESOLVED** to register the United Reform Church Garden as a Community Asset.

*Standing Orders were suspended to allow the official Town Crier of Hastings to address the meeting.*

#### 00252. TOWN CRIER

The Official Town Crier of Hastings spoke of the benefits and promotion to the town that can be achieved by having a town crier. Recommendations included a strong bell (£800) livery (£400 - £2,500 depending on quality) and a home cry being written. The town crier is recommended to join the Loyal Company of Town Criers and Ancient and Honourable Guild of Town Criers. It was agreed that the design and cost of a bespoke costume should be agreed by the Community Committee in the region of £400.

It was **RESOLVED** to recommend the town crier job description to full council and the appointment of a town crier is carried out by the Community Committee through an audition and selection process. The committee will aim appoint a town crier prior to the King Offa celebrations in 2022.

#### 00253. COMMUNITY CLEAN UP

It was noted that Cllrs Plim, Taylor-Gee and Brailsford spent time on Sunday morning tidying up the entrance to London Road and the feedback from the public was positive.

#### 00254. GOVERNANCE AND ADMINISTRATION

##### a) Budget 2022-23

To consider budget recommendations for the Finance and General Purposes Committee.

It was **RESOLVED** to recommend to full council that noticeboards are moved from CNE Committee to the Community Committee

It was **RESOLVED** to organise an event for councillors to receive training on the structure and to the review the terms of reference

It was **RESOLVED** to recommend to full council that the grants and donations decision making sits with Finance and General Purposes Committee.

It was **RESOLVED** to recommend the allocation of budget to the Finance and General Purposes Committee as follows:

#### Communications and Events

| <b>[Community]</b>                          | 2021-22       | 2022-23       |
|---|---------------|---------------|
| Newsletters                                 | 10,000        | 16,000        |
| Notice Boards                               | 11,340        | 12,000        |
| Grants and Community Support (pass to F&GP) | 30,000        | 0             |
| COVID Recovery                              | 10,000        | 0             |
| Printing, publications and advertising      | 6,500         | 6,500         |
| Events                                      | 0             | 10,000        |
|   | <b>67,840</b> | <b>44,500</b> |

**00255. NOTICEBOARDS**

- a) To note investigations underway for the five agreed locations  
It was **RESOLVED** to request that the clerk write to Rother District Council to request the handover of all noticeboards that RDC own, including the old Town Team noticeboard.
- b) To note project plan to be prepared for old phone boxes – noted.

**00256. 'HELLO BEXHILL'**

- a) To note ESCC require sizes and designs before considering costs for 'Welcome To' signs – noted.
- b) To note National Highways is to be contacted for the signs on A259 – noted.
- c) To note RDC report regarding Glyne Gap and consider next steps  
It was **RESOLVED** for the clerk to investigate how the Glyne Gap project can be moved forward with RDC officers.
- d) To note the final project plan for 'Hello Bexhill' is to be submitted to the Climate, Nature and Environment Committee for approval, as per the terms of reference of committees – noted.

**00257. 'QUICK WINS'**

- a) To consider Cllr Taylor-Gee's request to brainstorm 'quick wins'.  
It was **RESOLVED** to prepare a newsletter demonstrating to residents the good work of the council so far and to have more of a presence in the Farmers Market to inform residents.

**00258. EVENTS**

- a) To review recent attendance at Anglo Continental market.  
It was noted that the town council presence was very successful.
- b) Remembrance Day 2021
  - i. Little Common – to review plan and agree costs – it was noted that costs will be prepared for next year's events budget.
  - ii. Central – to review plan and agree costs – it was noted that costs will be prepared for next year's budget.  
This year wreaths will be purchased for laying at both events. The timetable for councillors will be circulated once confirmed.
  - iii. To note team application submitted for the virtual Poppy Run and to consider supporting a local charity – this is under consideration.
  - iv. To consider volunteering for selling and placing poppies on the Poppy Car.  
It was **RESOLVED** to participate in the Poppy Car initiative and for councillors to email RDC Cllr Langlands for more information.
- c) Bexhill Day 2022
  - i. To note flypast application submitted – noted.
  - ii. To agree date for meeting in November to discuss Bexhill Day 2022  
It was **RESOLVED** that an extra-ordinary meeting is held ahead of the planning committee to consider ideas for Bexhill Day/King Offa celebrations 2022 on 3<sup>rd</sup> November 2021 at 6pm.
  - iii. To note update on museum display
- d) Queen's Jubilee 2022
  - i. To consider RDC response regarding Galley Hill beacon ownership

- ii. To receive report from Cllr Drayson  
It was **RESOLVED** that the town council shall not organise the beacon lighting event and for RDC to lead the project.

**00259. CORRESPONDENCE**

- a) To note offer of local contractor to investigate fountain issues and RDC considering access dependent on qualifications and safety assessment – noted.

**00260. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS**

- a) To receive questions from councillors and any future agenda items  
Cllr Taylor-Gee asked that the town council consider taking over the Christmas Lights in 2022.  
Cllr Gibson asked if the town council should reach out to the youth council that meet in the Polegrove  
Cllr Barfoot asked about having stickers with QR codes in certain areas of the town linked to a survey to share ideas for specific areas.

**00261. DATE OF NEXT MEETING – 8<sup>th</sup> DECEMBER 2021**

*Meeting closed at 21:14pm*

Signed.....

Date.....

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