



# **BEXHILL-ON-SEA TOWN COUNCIL**

## **PROJECT PLAN SCRUTINY POLICY**

### **DRAFT 20<sup>TH</sup> JULY 2022**

1. Effective overview and scrutiny should:
  - a) provide constructive 'critical friend' challenge
  - b) amplify the voices and concerns of the public
  - c) be led by independent people who take responsibility for their role
  - d) drive improvement in public services
2. The Finance and General Purposes Committee shall review each project plan over £500 at the soonest possible scheduled meeting.
3. Each project plan must have received a majority vote RESOLUTION to proceed prior to being considered by the Finance and General Purposes Committee.
4. The Finance and General Purposes Committee will consider the following points when reviewing a project plan:
  - a) Have regard to 'best value' and understand that cost is not always the determining factor
  - b) Scrutiny is separated from party politics
  - c) Business case proposals and options appraisals have been made readily available to all members at least three clear days prior to the meeting
  - d) The recommendations made in the project plan should be 'SMART' i.e specific, measurable, achievable, relevant and timed
5. The committee recommending the project plan must pay due regard to the recommendations and/or comments of the Finance and General Purposes Committee following review.
6. Should the Finance and General Purposes Committee reject a proposed project plan the Committee must resubmit a plan in line with the recommendations made.