

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held in the
**BAGNALL HALL, BEXHILL CARING COMMUNITY, 25 SACKVILLE ROAD,
BEXHILL-ON-SEA**

on **Wednesday 15th September 2021 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

9th September 2021

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 18th August 2021 (Appendix A)
- b) Thursday 19th August 2021 (Appendix B)
- c) Tuesday 31st August 2021 (Appendix C)

5. COMMITTEES AND WORKING GROUPS

To receive the minutes and updates of committees held since the last Full Council meeting:

- a) 31/08/2021 Planning Committee – Cllr Plim (Appendix D)
- b) 08/09/2021 Climate, Nature and Environment Committee – Cllr Wray (Appendix E)

6. COMMITTEES AND WORKING GROUPS

To receive any notes and updates from working groups that report to Full Council

- a) Premises Working Group – Cllr Plim

- b) COVID Recovery Team – Cllr Taylor-Gee

7. RECOMMENDATIONS FROM COMMITTEES

- a) To consider recommendations from committees
There are none.

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. *(Appendix F)*
- b) To note museum exhibition of regalia in 2022 and plans for council meetings during this period.

9. REPORTS FROM COUNCILLORS

- a) To consider limiting external councillor reporting to 3 minutes, with written reports being received three days before the meeting.
- b) To receive reports from Division County Councillors.
- c) To receive reports from Ward District Councillors.
- d) To receive ward reports from Town Councillors.

10. GOVERNANCE AND ADMINISTRATION

- a) To approve GDPR risk assessment *(Appendix G)*
- b) To approve freeman/freewoman policy *(Appendix H)*
- c) To agree the names of the seven or more required signatories on bank account for the purposes of sending online payments and cheque signing.
- d) To note Bexhill Old Town Preservation Society not able to fund transfer of Bexhill Coat of Arms,
- e) To note several chaser emails sent to RDC for election costs information.

11. TOWN FORUM

- a) To consider formally contracting the services of the Town Forum.

12. TOWN CENTRE STEERING GROUP

- a) To receive report from Rother District Council and to consider how to proceed with the Town Centre Steering Group. *(Appendix I)*

13. BEXHILL HERITAGE ROYAL SOVERIGN LANTERN TOWER PROJECT

- a) To consider writing letter of support for the lantern tower project to Trinity House.

14. MOTIONS FROM COUNCILLORS

- a) **Cllr Izzard**

That Bexhill-on Sea Town Council, through social media, encourages and helps facilitate local residents and businesses in putting forward requests to East Sussex County Council for changes on restricted parking zones by the 30th September 2021.

- b) **Cllr Izzard**

To consider support for the Fairtrade Town Group.

15. CORRESPONDENCE

- a) Invite from Battle Town Council to create a team of 4 councillors for a petanque match with Rye and Battle Town Councils on 15th October at 10:30am.

- b) To agree two nominated judges for the Christmas Window Competition.
- c) To note offer of stall at Anglo/Continental Market to promote town council survey – councillors being organised to attend.
- d) Email from resident asking for the town council to recognise members of the community with an award.
- e) Letter from District Cllr Bayliss requesting view of the town council regarding street trading licenses for Sackville Road.

16. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at last meeting (Appendix J)
- b) To receive questions from councillors
Questions shall be recorded in the minutes and responded to at the next meeting or before
- c) To note any future agenda items

17. DATE OF NEXT MEETING – 20th OCTOBER 2021

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of item 18.

18. TO REVIEW PROTOCOL POLICIES