

BEXHILL-ON-SEA TOWN COUNCIL

To all Members of Bexhill-on-Sea Town Council

You are summoned to attend a meeting of

BEXHILL-ON-SEA TOWN COUNCIL to be held in the
COUNCIL CHAMBER, TOWN HALL, BEXHILL-ON-SEA

on **Wednesday 17th November 2021 at 6.30pm**

when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

11th November 2021

Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

AGENDA

1. PUBLIC PARTICIPATION

In accordance with standing order 3(e) this session shall not exceed 15 minutes unless directed by the Chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

4. MINUTES

To approve the minutes of the following meetings of the full council:

- a) Wednesday 20th October 2021 (Appendix A)
- b) Wednesday 10th November 2021 (Appendix B)

5. COMMITTEES

To receive the minutes and updates of committees held since the last Full Council meeting:

- a) 27/10/2021 Finance and General Purposes Committee (Appendix C)
- b) 03/11/2021 Community Committee (Appendix D)
- c) 03/11/2021 Planning Committee (Appendix E)
- d) 10/11/2021 Climate, Nature and Environment Committee (Appendix F)

6. WORKING GROUPS

To receive any notes and updates from working groups that report to Full Council
There are none.

7. RECOMMENDATIONS

To consider recommendations from committees and working groups

- a) **Climate Nature and Environment Committee**
That the council fund at least 3 Councillors/Staff members to attend the Zero Carbon Britain: Carbon Literacy for Local Authorities course at the cost of £140 per person (£420 total). Attendees will be accredited with Climate literate status.
- b) **Finance and General Purposes Committee**
To update terms of reference to include:
Receive and review a financial risk assessment from each committee for any new council initiative.

8. MAYOR'S OFFICE

- a) To receive update on the work of the Town Mayor. *(Appendix G)*

9. REPORTS FROM COUNCILLORS

External councillors may report for 3 minutes written reports must be received three days before the meeting.

- a) To receive reports from Division County Councillors.
- b) To receive reports from Ward District Councillors.
- c) To receive ward reports from Town Councillors.

10. GOVERNANCE AND ADMINISTRATION

- a) To consider budget and precept for 2022-23.
- b) To receive recommendation from Cllrs Gibson, Brailsford and Taylor-Gee on the future of the Town Centre Steering Group.
- c) To approve terms of reference for Asset Transfer Committee *(Appendix H)*
- d) To note update from Rother District Council regarding renewal of Fair Trade status.
- e) To receive breakdown of election costs from Rother District Council

11. MOTIONS FROM COUNCILLORS

- a) **Cllr Blagrove**
For each councillor to plant a cherry tree in their ward (two trees per ward) accompanied by a plaque with the name of the councillor, to commemorate the formation of the town council at a cost of £1650.
- b) **Cllr Blagrove**
To arrange for a local garment maker to design and make new Mayoral robes using funds from the Mayoral budget.
- c) **Cllr Baldry**
To delegate approval of activities proposed by the Covid Recovery Working Group and breakdown of remaining costings for the Covid Recovery fund to the Community Committee

d) **Cllr Taylor-Gee**

That the Community Committee proceed with a well-being event in Devonshire Square as discussed by the COVID Recovery Working Group.

12. CORRESPONDENCE

- a) Request from Light Up Bexhill for donation of £2000 (Appendix I)

13. QUESTIONS FROM COUNCILLORS AND FUTURE AGENDA ITEMS

- a) To receive answers to questions raised at the last meeting (Appendix J)
b) To receive questions from councillors
Questions shall be recorded in the minutes and responded to at the next meeting or before
c) To note any future agenda items

14. DATE OF NEXT MEETING – 19th JANUARY 2022

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the commercially sensitive nature of the business to be transacted, the public and the press will be asked to leave the meeting during consideration of item 15.

15. TO RECEIVE UPDATE ON LEGAL ADVICE REGARDING LEASE