

# **BEXHILL-ON-SEA TOWN COUNCIL**

To all Members of Bexhill-on-Sea Town Council Community Committee:  
Cllr Baldry; Cllr Barfoot; Cllr Brailsford; Cllr Carroll; Cllr Gibson; Cllr Plim; Cllr Rustem;  
Cllr V Taylor-Gee; Cllr Thomas

You are summoned to attend a meeting of the  
**COMMUNITY COMMITTEE**  
of **BEXHILL-ON-SEA TOWN COUNCIL**  
to be held in the **Pebsham Community Centre, Seabourne Road, Bexhill-on-Sea**  
on **Wednesday 13<sup>th</sup> July 2022 at 6.30pm**  
when it is proposed to transact the following business:

Julie Miller

Clerk and Responsible Financial Officer

7<sup>th</sup> July 2022

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Members of the public and press are welcome to attend.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. Members of the public addressing the council but not wishing to be recorded should put this request to the town clerk at the earliest opportunity.

## **AGENDA**

### **1. TO ELECT CHAIR**

### **2. TO ELECT VICE CHAIR**

### **3. TO APPOINT MEMBER TO ASSET TRANSFER COMMITTEE**

### **4. PUBLIC PARTICIPATION SESSION**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

### **5. TO RECEIVE APOLOGIES FOR ABSENCE**

### **6. TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS**

### **7. CHAIRMAN'S ANNOUNCEMENTS**

### **8. MINUTES**

To sign and approve the minutes for the meeting of 11<sup>th</sup> May 2022.

(Appendix A)

### **9. UKRAINE FUNDING**

To consider how to allocate funding made available by the full council.

## **MAYORAL OFFICE**

### **10. TOWN CRIER**

- a) To consider the following policies and documents:
  - i. Town Crier contract (Appendix B)
  - ii. Town Crier lone working method statement (Appendix C)
  - iii. Town Crier risk assessment (Appendix D)

### **11. REGALIA**

- a) To consider past mayor badge design and policy for distribution. (Appendix E)
- b) To note Coat of Arms update.

## **COMMUNICATIONS**

### **12. NOTICEBOARDS**

- a) To note installation of noticeboards planned for September.
- b) To note Turkey Road installation against wall next to fence.
- c) To note project plan for telephone boxes ongoing.

### **13. CHARTER TRUSTEE BOOKLET**

- a) To consider Full Council request to review options for updating Charter Trustee booklet.

### **14. AUDIO STREAMING OF MEETINGS**

- a) To consider audio streaming policy for recommendation (Appendix F)

### **15. PRESS AND MEDIA**

- a) To consider regular advertorial in Bexhill News at £295.00 + VAT.

## **EVENTS**

### **16. GAZEBO**

- a) To consider design for gazebo (Appendix G)

### **17. BEXHILL CARNIVAL**

- a) To appoint judges to carnival committee
- b) To note request for volunteers for bucket collection after Party in the Park at Polegrove.
- c) To note Mayor donating £500 of budget to carnival committee.

### **18. BEXHILL DAY**

- a) To consider event ideas.
- b) To note flypast agreed for 21<sup>st</sup> August at 13:21hrs.

### **19. OFFICIAL OPENING EVENT FOR PREMISES**

- a) To consider official opening event ideas and communications strategy.

### **20. COUNCILLOR TRAINING EVENTS**

- a) To note date of next training session on GDPR/data protection.
- b) To note date of Strategy Training meeting.

## **21. EXTERNAL EVENT COORDINATION WEBSITE**

- a) To be discussed at next meeting.

## **22. POSH CLUB**

- a) To note investigation is underway.

## **23. DEMENTIA FRIENDLY COFFEE MORNING**

- a) To note coffee morning planned for 20<sup>th</sup> July.

## **24. ROYAL BRITISH LEGION EVENTS**

- a) To review joint branch Falklands 40 event.
- b) To consider Armed Forces Day event for 2023, in similar format to Falklands 40.
- c) To note updates on Remembrance Parade event Bexhill Branch 2022.
- d) To note updates on Remembrance Parade event Little Common Branch 2022.
- e) To note updates on Remembrance Parade at Sidley.
- f) To note no further information on Little Common war memorial.

## **25. COVID RECOVERY EVENTS**

- a) 'Happy to Chat' initiative – to consider the following documents:
  - i. Method Statement (Appendix G)
  - ii. Menu Card Options (Appendix H)
- b) Health and Wellbeing Market – to receive any updates.
- c) To note 'Old and Bold' initiative approved by Finance and General Purposes Committee and Full Council appointed external representative Cllr Barfoot.

## **FIVE YEAR VISION AND STRATEGY FRAMEWORK**

### **26. THE BIG SURVEY 2021**

- a) To note survey will be discussed at the Strategy Training meeting.

### **27. MOTIONS FROM COUNCILLORS**

- a) Cllr Blagrove  
That Councillors questions should be answered by the clerk within 10 days of them being asked.

### **28. CORRESPONDENCE**

- a) Bexhill 100 – to refurbish motor racing plaque

### **29. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting

Cllr Taylor-Gee asked if the committee could respond to the RDC anti-poverty strategy and could Cllr Sam Coleman be invited to speak on the item.	The Community Committee's purpose is to oversee the strategy and communications of the council, so it may be more appropriate for full council to consider anti-poverty matters.
Cllr Blagrove asked if the town council equipment is insured in storage.	The town council has insurance for its equipment.

Cllr Blagrove asked if the Annual General Meeting could be live streamed.	At the time of asking this question it had been agreed that the final project plan be presented to the Finance and General Purposes Committee for adoption, due to the timetable of meetings this took place after the Annual General Meeting.
Cllr Gibson asked if there could be an extra-ordinary meeting called if one is not agreed before the end of June.	The chairman can call an extra-ordinary meeting at any time.

b) To receive questions from councillors and any future agenda items  
*Questions shall be recorded in the minutes and responded to at the next meeting or before*

**30. DATE OF NEXT MEETING – 12<sup>TH</sup> OCTOBER 2022**