

## BEXHILL-ON-SEA TOWN COUNCIL

Minutes of the meeting of **BEXHILL-ON-SEA TOWN COUNCIL Community Committee** held at the **Council Chamber, Town Hall** on **Wednesday 11<sup>th</sup> May 2022** at pm (The meeting started at 18:50)

**PRESENT:** Cllr Baldry; Cllr Brailsford; Cllr Barfoot; Cllr Carroll; Cllr Blagrove; Cllr Gibson; Cllr Plim; Cllr V Taylor-Gee; Cllr Winter

**ALSO IN ATTENDANCE:** J Miller, Clerk

### 00700. PUBLIC PARTICIPATION

There were none.

### 00701. APOLOGIES FOR ABSENCE

There are none.

### 00702. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

There were none.

### 00703. CHAIRMAN'S ANNOUNCEMENTS

The chairman confirmed the order of business for the meeting and asked councillors to be mindful of the time during the meeting.

### 00704. MINUTES

It was **RESOLVED** to approve the minutes of the meeting of 13<sup>th</sup> April 2022.

### 00705. TOWN CRIER

- a) To note update on town crier appointment following event on 9<sup>th</sup> April 2022 and agree next steps.

It was noted that a risk assessment will be drafted and reviewed at the next meeting.

### 00706. REGALIA

- a) To note asset register completed upon inspection of the town council regalia- noted
- b) To receive update on regalia exhibition at the Bexhill Museum.  
It was noted that several items are on display at the museum.
- c) To note hats received and robes due to be delivered in May.  
It was noted that the robes had been received.  
It was **RESOLVED** to investigate providing badges to past Mayor's, with this to include previous Charter Trustee Mayors.
- d) To note all required information sent to College of Arms for permission to use the town crest – noted.

### 00707. NOTICEBOARDS

- a) To consider noticeboard design and installation

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It was asked that the clerk checked that boards are installed adequately for wheelchair users.

It was **RESOLVED** to approve the Memorandum of Understanding with Rother District Council and to approve the design and installation of five boards at agreed locations:

- a) Penland Wood
- b) Little Common Recreation Ground
- c) Pebsham Recreation Ground
- d) Turkey Rd (Outside the One Stop Supermarket)
- e) The Polegrove

It was **RESOLVED** to ask the landowner if the Turkey Road board be moved to next to the cash machine. If the landowner says that this is not possible the original location will be used.

- b) To note project plan for telephone boxes on hold until current projects are completed.

#### **00708. BEXHILL RADIO**

- a) To note radio attendance on 25<sup>th</sup> April 2022 – noted.
- b) To approve attendees for next broadcast on 23<sup>rd</sup> May 2022.  
It was **RESOLVED** to request that other members of the council are asked to take part in the next broadcast.
- c) To note request from Bexhill Radio to find a free to use venue in Bexhill and consider next steps.  
It was **RESOLVED** to advise Bexhill Radio that the town council is not able to assist them with a free to use venue.

#### **00709. TOWN FORUM EQUIPMENT**

- a) To note costs of live streaming previously at £150 per meeting – noted.
- b) To consider costs for live streaming meetings and agree next steps.  
*Cllr Rustem left the meeting at 19:40pm*  
*Cllr Rustem re-entered the meeting at 19:41pm*  
It was **RESOLVED** to live stream audio all council meetings using Bexhill Radio. A project plan will be submitted to the Finance and General Purposes Committee.

*Cllr Brailsford left the meeting at 19:48pm*

*Cllr Brailsford re-entered the meeting at 19:49pm*

#### **00710. NEWSLETTER**

- a) To consider agreeing newsletter deadlines for 2022-23 to assist with editing and production planning.  
It was **RESOLVED** to produce a bi-annual newsletters published in December and June each year, starting in December 2022

**00711. ANNUAL TOWN MEETING**

- a) To note annual town meeting taking place 14<sup>th</sup> May 2022 and to review final arrangements – noted.

**00712. COUNCILLOR TRAINING EVENTS**

- a) To note training for standing order procedural councillors took place on 16<sup>th</sup> February 2022 – noted.
- b) To note training for councillors on Code of Conduct took place on 20<sup>th</sup> April 2022 – noted.
- c) To note next training session on GDPR/data protection – noted.
- d) To note full council decision to arrange ‘away day’ to review council policies – noted.

**00713. EXTERNAL EVENT COORDINATION**

- a) To note website will be investigated – noted.

**00714. POSH CLUB**

- a) To note this will be investigated – noted.

**00715. DEMENTIAL FRIENDLY COFFEE MORNING**

- a) To consider updates to project plan  
It was **RESOLVED** to refer the project plan for a Dementia Friendly Coffee Morning to the Finance and General Purposes Committee and for the date of the pilot event to be moved to accommodate this.

**00716. REMEMBRANCE 2022**

- a) To consider supporting Little Common war memorial project.  
It was **RESOLVED** to request more information from the Royal British Legion on the Little Common War Memorial project before considering support for the project.
- b) To receive update from Cllr Carroll on parade in Sidley.  
It was noted that All Saints Church, School, and uniformed groups are interested in a Remembrance parade in Sidley. A meeting will take place after the Platinum Jubilee weekend.

**00717. COVID RECOVERY EVENTS**

- a) ‘Happy to Chat’ initiative – to receive any updates.  
It was noted that the project plan is being worked on.
- b) Health and Wellbeing Market – to receive any updates.  
It was noted that this is being investigated.
- c) Ageing Well Project – to receive any updates.  
*Cllr Rustem left the meeting at 20:16pm*  
*Cllr Rustem re-entered the meeting at 20:17pm*  
It was **RESOLVED** for the clerk to formally prepare a project plan for consideration by the Finance and General Purposes Committee at its next meeting.

**00718. THE BIG SURVEY 2021**

- a) To note full council resolution on 20<sup>th</sup> April 2022 and consider next steps for five-year strategy plan.

00669 (b) i. It was **RESOLVED** for the initial recommendations of the Community Committee for the strategy are passed back to the committee to add more detail.

It was **RESOLVED** to defer this item to the next meeting,

It was **RESOLVED** that a vision is formed at the 'away day'.

It was **RESOLVED** that the format of the plan will be largely delegated to the clerk.

**00719. MOTIONS FROM COUNCILLORS**

- a) Cllr Brailsford

For the Town Council to have a stall at the forthcoming Anglo/Continental Street Market in Devonshire Road on 21<sup>st</sup>/22<sup>nd</sup> May to promote forthcoming events and news.

It was **RESOLVED** to book a stall at the forthcoming Anglo/Continental Street Market on 21<sup>st</sup> or 22<sup>nd</sup> May.

It was **RESOLVED** for the Community Committee to purchase a gazebo for future events in the town of a maximum of £1000.00 from the events budget.

**00720. CORRESPONDENCE**

There is none.

**00721. QUESTIONS FROM COUNCILLORS**

- a) To note answers to questions from the last meeting  
There were none.

- b) To receive questions from councillors and any future agenda items

*Questions shall be recorded in the minutes and responded to at the next meeting or before*  
Cllr Taylor-Gee asked if the committee could respond to the RDC anti-poverty strategy and could Cllr Sam Coleman be invited to speak on the item.

Cllr Blagrove asked if the town council equipment is insured in storage.

Cllr Blagrove asked if the Annual General Meeting could be live streamed.

Cllr Gibson asked if there could be an extra-ordinary meeting called if one is not agreed before the end of June.

**00722. DATE OF NEXT MEETING – TO BE AGREED AT ANNUAL GENERAL MEETING.**

*The meeting closed at 20:59pm*

Signed.....

Date.....

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